

Regular Meeting Minutes of September 11, 2017
Bainville Town Council

The Regular meeting of the Bainville Town Council was called to order at 7:05 p.m. by Mayor Dennis Portra at the Bainville Town Hall. Present were: Mandy Hickel, Matt Giese, Dennis Portra and Scott Ross. A **quorum** was established. Also present were Clerk, Nikki Rogers; Public Works Director, Lyle Lambert; City Attorney, Greg Hennessey. Guests included: Benjie Butikofer, Ron Butikofer, David Norton, Angela Benson, Stephanie Seymanski (via phone).

Scott Ross moved to approve the agenda as submitted. Matt Giese seconded the motion. All voted in favor and motion carried.

Minutes of the August 14, 2017 meeting were not available and will be ready at the October meeting.

Public Comment—None

Public Works Report

Lyle Lambert, Public Works Director, gave the following report:

- The alley culvert on Highway Avenue by the Water Treatment shed needs to be replaced.
- The parts for the Burlington Northern Santa Fe water are on order and should be here any day.
- The Scada system at the water tank should be up and running
- Mr. Lambert would like to attend the Mid River's Auction in hopes to purchase a pickup for the Town of Bainville Public Works. By council consensus they authorized an amount of \$7,500.
- Mr. Lambert stated the Town of Froid may be interested in the new city firetruck. By council consensus, the Town of Bainville will let it go if they can cover the cost of \$700.00 which it cost to get the truck here from Plains MT.

Roosevelt County Sheriff's Department Report—None

Local Emergency Planning Committee Report

The next LEPC meeting is in Poplar at 2:00 PM. Mr. Lambert will not be able to attend but Benjie Butikofer will attend.

Old Business

A. Zoning Permits: None

B. Discussion on a quiet title for the Dorothy Crawley property.—Attorney Hennessey

Attorney Hennessey stated he is still waiting on documentation.

C. Discuss interest, fees and expenses related to the withholding of pay application 4.—Attorney Hennessey

Stephanie Seymanski, Morrison-Maierle, suggested to the council that the Town pay the contract billing except for \$5,000 retainage. She suggested the Town does not pay the penalties and interest. The amount of contingency left is \$17,696.60 and the amount of the bills is \$20,676.16. Morrison-Maierle will pay the difference between the bill for the sewer repair.

New Business

A. Zoning Permits: None

B. Edward D. Jones Conference Call with Tammie Richardson at 7:15 PM

Tammie Richardson, Edward D. Jones, introduced herself to the council as our new advisor. She stated one of our bonds is coming due on the 29th and asked the council what they would like to do. By

council consensus they authorized her to roll it into a new investment as close as the Town can get a return of 1 percent.

C. Discussion on water meter issue at Jason and Beth Morgan new house.

No discussion as the home owners were not in attendance. The item will appear on the next agenda.

D. **Resolution**—A resolution cancelling the November 7, 2017 general election of certain municipal officers.

Clerk Rogers was notified by the Clerk and Recorder/Election Administrator for Roosevelt County, Cheryl Hansen. She stated no one filed as a write in candidate before the September 5, 2017 deadline. In accordance with the passing of HB447, the Town of Bainville may adopt a resolution to authorize cancelling a general election. The following list of candidates have filed for office for the town of Bainville:

Mayor Dennis Portra
Councilman Mandy Hickel
Councilman Ronald P. Butikofer

The term for Dennis Portra and Ronald P. Butikofer will be January 1, 2018 to December 31, 2021. Mandy Hickel's term will be from January 1, 2018 to December 31, 2019

Scott Ross moved to adopt a resolution cancelling the November 7, 2017 general election of certain municipal officers. Matt Giese seconded the motion. All voted in favor and motion carried.

E. Approve drawdown #20 in the amount of \$39,259.91 from the State Revolving Fund (SRF) Loan B for Administration and Construction costs.

Scott Ross moved to approve drawdown #20 in the amount of \$39,259.91 from the State Revolving Fund (SRF) Loan B for Administration and Construction costs. Matt Giese seconded the motion. All voted in favor and motion carried.

F. Approve pay request #9 from C&C Excavation in the amount of \$36,403.65 for Water Project 2016.

Scott Ross moved to approve amended pay request #9 from C&C Excavation in the amount of \$36,403.65 for Water Project 2016. Matt Giese seconded the motion. All voted in favor and motion carried.

G. Approve Invoice 175042 from Morrison-Maierle for Grant Administration services in the amount of \$1,386.84.

Matt Giese moved to pay Invoice 175042 from Morrison-Maierle for Grant Administration services in the amount of \$1,386.84. Scott Ross seconded the motion. All voted in favor and motion carried.

H. Next meeting date is Monday, October 9, 2017 which is Columbus Day holiday.

Clerk Rogers stated last year the Town was open on Columbus Day holiday and took the day after Thanksgiving off. By council consensus the Town of Bainville office will be open on Monday October 9, 2017 which is Columbus Day holiday. The Town Council also will have their meeting on this day at 7:00 PM.

I. Treasurer's Report:

- Approve claims with checks dated September 11, 2017
- Approve JV, UB Vouchers, and Payroll slips
- Approve cancelling check numbers 11445 due to printing error.
- Review account receivable.

Matt Giese moved to approve cancelling check number 11445 due to printing error. Mandy Hickel seconded the motion. All voted in favor and motion carried.

Matt Giese moved to approve the Treasurer's Report with claim checks number 11438 to 11473 in the amount of \$29,715.56. Scott Ross seconded the motion. All voted in favor and motion carried.

Matt Giese moved to adjourn the meeting at 7:55 PM. Scott Ross seconded motion. All voted in favor and motion carried.

Attest:

Approved By:

/s/Nikki Rogers
Nikki Rogers, CMC
Clerk-Treasurer

/s/Dennis Portra
Dennis Portra
Mayor