

**Regular Meeting Minutes of February 9, 2015
Bainville Town Council**

The regular meeting of the Bainville Town Council was called to order at 7:00 p.m. by Mayor Dennis Portra at the Bainville Town Hall, located at 211 Clark Avenue East. Present were: Matt Giese, Dennis Portra and Scott Ross. A **quorum** was established. Also present were Clerk, Nikki Rogers; Public Works Director, Lyle Lambert; City Attorney, Greg Hennessey. Guests included: Chuck Hyatt, Jessica Berwick, David Norton, Benjie Butikofer, and Renee Rasmussen.

Matt Giese moved to approve the agenda with the addition of Item F. Bainville PTO and Item G. Local Option Impact Authority Tax under the New Business section. Also, Mr. Giese removed Item A. Zoning Permits Number 1 Lyle Freed under the Old Business section. Scott Ross seconded the motion. All voted in favor and motion carried.

Scott Ross moved to approve the minutes dated January 12, 2015 as submitted. Matt Giese seconded the motion. All voted in favor and motion carried.

Public Comment-None

Mainstreet Restoration Report

Jessica Berwick, Mainstreet Restoration, reported the Mainstreet Restoration voted to disband. The group has enjoyed serving the Bainville Community the last 8 years. Due to various circumstances it will no longer be possible to continue. Any money raised for the new playground will remain in a fund set aside for the park. They are still reviewing who will manage the account and will announce it when it has been finalized. If anyone has questions or concerns, they may contact Erin Romo.

Old Business

~~A. Zoning Permits: (Removed from the Agenda)~~

B. Approve land lease for Berwick Property—Patrick Murtagh and Greg Hennessey

Mr. Hennessey stated he is currently reviewing the lease and the exhibits. An email from Patrick Murtagh indicated there are some environmental concerns regarding a possible native burial site.

C. Local Government Study Commission—John Gilligan, Toby Romo, and Melissa Brown.
No one was present. The oath of offices will be held at a later date.

New Business

A. Zoning Permits: None

Chuck Hyatt asked the council to clarify in a letter to the Bainville School Board if the 10 foot setback rule applied to them or any commercial buildings. The council replied if the school builds an educational building for future classrooms or anything but residential housing, they will waive the 10 foot setback rule. If the school builds residential housing on the campus then they must conform to the 10 foot setback rule. Scott Ross moved to direct Clerk Rogers to draft a letter and send it to the school. Dennis Portra seconded the motion. All voted in favor and motion carried.

B. Roosevelt County Sheriff's Department Update

Officer Tim Lingle gave a report regarding the Sheriff's office. They are in the process of taking over the police duties for the City of Poplar. Mr. Greg Hennessey gave an update regarding a conversation he held with Mr. Jason Frederick regarding the case load in Roosevelt County. The Roosevelt County Attorney's office is willing to handle prosecution of the criminal cases. Mr.

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Hennessy will create an agreement between the Town of Bainville and the Roosevelt County Attorney's office.

C. Town Hall—Survey Update

Ms. Rogers sent out the surveys in the January water bills and asked for them to be returned by Friday, February 20, 2015. The results will be available at the March 9, 2015 Town Council Meeting. She has received 20 surveys back so far and anyone in Bainville can take the survey.

D. Town Clerk Probationary Status Ended January 30, 2015.

Mayor Portra asked how the position was going. Ms. Rogers stated the position needs to be full time to be effective for the town but she will work with whatever the council decides. Matt Giese moved to raise Clerk Rogers pay rate to \$20.00 per hour and move her hours to 40 hours per week. Scott Ross seconded the motion. All voted in favor and motion carried.

E. Treasurer's Report: Approve Claims, JV and UB Vouchers

Scott Ross motioned to approve the claims, journal vouchers, and UB vouchers. Matt Giese seconded the motion. All voted in favor and motion carried.

F. Bainville PTO

Benjie Butikofer, representing the PTO, asked if the Town of Bainville would be willing to take over the Annual Community Easter Egg Hunt. The council asked if the Clerk would take this event over in 2016 with the help of some parents.

G. Local Option Impact Authority Tax

After much discussion the council decided to not sign the letter of support.

Public Works Report

Lyle Lambert, Public Works Director, discussed the following:

A. Purchase of Jet Trailer for jetting sewers.

Mr. Lambert stated he received a bid from Hot Jet USA regarding a Sewer Jet Trailer. He has contacted several area businesses and no one is set up to do sewer mains. He suggests purchasing the trailer in the amount of \$16,000 if he travels down to Utah to pick it up otherwise the cost would be around \$19,000 for delivery. The council discussed it and the item will be placed on a budget list for FY 16 budget season.

B. Mowing Services—Employee vs. Contract; Timeline for advertising

The clerk will advertise for an employee to do the mowing around town and the cemetery.

C. Generator

Mr. Giese will look into a price for a generator.

D. Street Sign Quote:

Mr. Lambert stated to replace 49 signs it will cost around \$5,000.00 for signs and hardware. The council also asked for this item to be in the FY16 budget.

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Mr. Ross moved to adjourn the meeting at 8:05 PM. Mayor Portra seconded motion. All voted in favor and motion carried.

Attest:

Approved By:

/s/ Nikki Rogers
Nikki Rogers, CMC
Clerk-Treasurer

/s/ Dennis Portra
Dennis Portra
Mayor