

Regular Meeting Minutes of May 18, 2015 Bainville Town Council

The Regular meeting of the Bainville Town Council was called to order at 7:00 p.m. by Mayor Dennis Portra at the Bainville Town Hall. Present were: Matt Giese, Dennis Portra and Scott Ross. A **quorum** was established. Also present were Clerk, Nikki Rogers; Public Works Director, Lyle Lambert; City Attorney, Greg Hennessey. Guests included: David Norton, Patrick Murtagh, John Gilligan, Melissa Brown, Allison Picard.

Scott Ross moved to approve the agenda with the addition of Old Business Letter D. *Park Bench Advertising* and the addition of New Business Number 4 *Garage addition permit from Ron Butikoker*. Matt Giese seconded the motion. All voted in favor and motion carried.

Scott Ross moved to approve the minutes dated April 13 and 28, 2015 as submitted. Matt Giese seconded the motion. All voted in favor and motion carried.

Public Comment

None

Public Works Report

Lyle Lambert Public Works Director, reported the following items:

- The new park lights are up and look good.
- The treatment of the lagoon is going as planned.
- The Generator is on its way and will be in place by the end of the week.
- He is still looking for a price quote on a sand salt spreader.
- He asked if the Sewer Jet trailer is still on the radar in the next budget.
- He will be ordering flags for the poles and MDU is ok to work on the broken brackets and outlets.

Roosevelt County Sheriff's Department Update-None

Old Business

A. Zoning Permits:

1. Fence—Clay Mathews—No property pins found
Public Works is still looking for the property pins.

B. FY16 Budget

The council discussed the next budget session will be on May 26, 2015 at 7:00 PM. They will review the revenue side of the budget.

C. Town of Bainville Welcome Sign—John Gilligan

John Gilligan stated there is no new update on the sign but he will try to contact the state of Montana.

D. Park Bench Advertising—Michael Ayers

The council discussed the park bench advertising. Ms. Brown said no to advertising at this time. Scott Ross moved to deny the park bench advertising. Matt Giese seconded the motion. All voted in favor and motion carried.

E. Continued Town Hall Discussion—

Renee Rasmussen, Bainville Public Schools Superintendent, discussed the school is starting to develop their Master Plan for future school buildings. She expressed a possibility regarding the school and the town share a building to house town offices, some school offices, and a shared

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meeting space. The council expressed interest in this dual use idea. Mr. Giese volunteered to be on the visionary committee.

New Business

A. Zoning Permits:

1. Building—Robert Beery

The council discussed this building permit. There were serious concerns regarding the building was already being built prior to obtaining the permit. The council would like to start enforcing the consequences regarding building prior to obtaining a permit. The violation for not obtaining a permit is in 1.08.010 General Penalty *...a violation of any such provision of this Code or ordinances shall be punished by a fine not exceeding five hundred dollars (\$500 .00) or by imprisonment not to exceed six (6) months or by both such fine and imprisonment, for each such offense.* Matt Giese moved to approve the permit. Mayor Portra seconded the motion. Matt Giese and Mayor Portra voted aye while Scott Ross voted nay. Motion carried.

2. Manufactured Home and Fence—Mandy Hickel

The council discussed this building permit. Matt Giese moved to approve the permit. Scott Ross seconded the motion. All voted in favor and motion carried.

3. Fence Permit—Gary McLaughlin

The council discussed this fence permit. This permit is still pending the location of the property pins.

4. Addition to Garage—Ron Butikofer

Ron Butikofer discussed he would like to add a bay on to the existing garage. He is within his 10 foot setbacks of the property lines. Scott Ross moved to approve the permit. Matt Giese seconded the motion. All voted in favor and motion carried.

5. Culvert Installation—Melissa Brown

Melissa Brown discussed they would like to drive and park in their backyard but would need to put a culvert in on the west side of the property. Mr. Lambert expressed some concern regarding the size and placement of the culvert. Mayor Portra indicated if the permit is approved he would like public works to supervise the installation of the culvert. Matt Giese moved to approve the permit. Scott Ross seconded the motion. Mayor Portra and Scott Ross voted aye while Matt Giese abstained. Motion carried.

B. Treasurer's Report: Approve Claims, JV and UB Vouchers

The council reviewed the claims, JV and UB Vouchers. Scott moved to approve the claims. Matt seconded the motion. All voted in favor and motion carried.

C. Harmon Annexation Update

Attorney Hennessy is currently looking into the Annexation as to why it is not on the city tax rolls. Pete Olson stated there are still pending problems and Mr. Hennessy has asked for a punch list of the problems.

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D. Street and House Number Addressing

Clerk Rogers would like to address the house numbers and street addressing once again. It is important for Emergency Services, Utility Billing and Shipping services to all be able to find the correct address. Addressing is important especially for the new people coming to Bainville.

E. Farmer's Market—Melissa Brown

Melissa Brown discussed with the council to start a Farmer's Market on Friday evenings from June until September. She will be using Luke Romo's property on the corner of Flynn Avenue and Clinton (Hwy 327) Street. The council stated she will need to get a Special Use permit in the amount of \$25.00 from the clerk.

F. Safe Route to Schools – Scott Aspenlieder

Scott Aspenlieder discussed with the council the possibility of applying for Safe Routes to school grants for Bainville.

G. Bainville Community Association July Celebration—John Gilligan

John Gilligan stated the Bainville Business Forum is now going to be called Bainville Community Association. In their first meeting, the businesses in attendance indicated they would like the group to open up to everyone and not just businesses. He stated they will be applying for their 501 (C)3 and he also read their mission statement. Their first community activity will be the July 4th celebration. Mr. Gilligan asked if the Town of Bainville could sponsor the day. There will be the following activities:

- Parade
- Meal provided by the FFA Alumni
- Street Dance
- Fireworks

Mayor Portra discussed having a fundraiser for the park during one of the meal sessions. He will donate a pig to raise money for the park.

Matt Giese moved to approve the Town of Bainville sponsoring the 4th of July Celebration. Scott Ross seconded the motion. All voted in favor and motion carried.

H. Update on Water Project and Funding —Patrick Murtagh

Patrick Murtagh gave an update regarding the funding of the Water Project. He will need to address the priorities to find out what is doable without a rate increase.

I. Cemetery Electricity—Public Works

Mr. Lambert asked if it would be possible to put in electricity to the shed at the cemetery to be able to use when the battery charger needs to be plugged in and if they need to work on something in the shed. He talked with MDU and the only cost would be the box inside the shed.

J. Water Meters—Public Works

Mr. Lambert stated the cellular meters are compatible with Nemont. The council discussed if the town could purchase 20 meters plus the software on a trial basis for 90 days to make sure everything is up and running correctly before purchasing the remainder of the meters. Mr. Lambert will check with the Badger rep.

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Matt Giese moved to adjourn the meeting at 10:00 PM. Scott Ross seconded motion. All voted in favor and motion carried.

Attest:

Approved By:

/s/Nikki Rogers
Nikki Rogers, CMC
Clerk-Treasurer

/s/Dennis Portra
Dennis Portra
Mayor