

Regular Meeting Minutes of November 9, 2015
Bainville Town Council

The Regular meeting of the Bainville Town Council was called to order at 7:00 p.m. by Mayor Dennis Portra at the Bainville Town Hall. Present were: Matt Giese, Dennis Portra and Scott Ross. A **quorum** was established. Also present were Clerk, Nikki Rogers; Public Works Director, Lyle Lambert; City Attorney, Greg Hennessey; Utility Clerk, Benjie Butikofer. Guests included: Chuck Hyatt, Renee Rasmussen, Chris Hansen, Valli Hauge, Jessee Marble, Lori Marble.

Matt Giese moved to approve the agenda with the addition of New Business E. Lease Agreement with the Bainville Rural Fire Department and New Business H. Holiday fun. Scott Ross seconded the motion. All voted in favor and motion carried.

Matt Giese moved to approve the minutes dated October 13, 2015 as submitted. Mandy Hickel seconded the motion. All voted in favor and motion carried.

Public Comment--None

Public Works Report

Lyle Lambert, Public Works Director, discussed the following with the council:

- The new Badger Meters are in Billings and will be coming any day now.
- Patrick Murtagh from Murtagh Municipal Engineering needs to meet with the council and Mr. Lambert regarding the current proposal for the water project.
- Mr. Lambert discussed the price of the Sand and Salt Spreader attachment from Quick Attach. Matt Giese approved purchasing the sand and salt spreader in the amount of \$2,905.15. Scott Ross seconded the motion. All voted in favor and motion carried.

Old Business

A. Zoning Permits:

1. Fence—Clay Mathews—No property pins found—No news
2. Fence Permit—Gary McLaughlin—Property Pins—No property pins found
3. Fence at 6 Flynn Avenue East—Jessee Marble—Pending the closing on house—No closing date has been set yet. The applicant may have the shed provided it is on skids and within the 10 foot setbacks.

B. Continued discussion on a new Town Hall—*No news and still waiting on a contractor to bid a possible remodel of current location.*

C. City Limits Map—Attorney Hennessey

Mr. Hennessey stated we are waiting on certificates by Pete Olson.

D. Discussion regarding contracting services with the County Attorney's office.—Attorney Hennessey

The Roosevelt County Deputy Attorney, Jordan Knudsen, has resigned from his county office. The Town will wait until Roosevelt County hires a new Deputy Attorney.

E. Update on building for lawnmower, weed eater, and other tools.—Lyle Lambert

Mr. Lambert discussed the building package from Menards and will work with Mr. Marble to work on a cost to put the building up.

- F. ***First reading on an Ordinance*** and set a public hearing on December 14, 2015 –An ordinance amending Title 8 Animals Chapter 8.04 Dogs to include regulations regarding the county ordinance.

Mayor Portra read the ordinance and set a public hearing on December 14, 2015 regarding the updates to Chapter 8.04 Dogs ordinance. An emergency ordinance is already in place and these changes will update the current code to match the county code. Matt Giese moved to approve the first reading on an ordinance and set the public hearing for December 14, 2015. Scott Ross seconded the motion. All voted in favor and motion carried.

New Business

A. Zoning Permits:

1. Storage Container at 207 Evans Street—Eric Newton—The council approved the storage container with the condition it must follow the 10ft setbacks.
2. Sign permit at Rhea Street—Eric Newton—The council approved the sign permit.

B. Audit Findings for FY 2013-14—Sidney Tax Service:

Valli Hauge, Sidney Tax Service, gave the audit report and reported the findings in the audit. A copy of the audit is on file with the Town Clerk.

C. Sprinkler system for Track field—Bainville School

Representatives from the Bainville School approached the city about starting a 6-man football program. The school discussed with the city the different options regarding watering the field. The school asked if there was a way to reduce the rates and if we can supply enough water to the field. The Council will work with the school and Dry Prairie regarding the supply.

D. Sale of Backhoe—Lyle Lambert, Public Works

Mr. Lambert had a citizen interested in purchasing the Backhoe. He stated the backhoe needs some work and wanted to know if the council would be interested in putting it out for bids. The council discussed it and they are not interested in selling it at this time.

E. Lease Agreement with the Bainville Rural Fire Department—Lyle Lambert

Mr. Lambert stated the lease agreement regarding the storing the Bainville Ambulance and the Bainville City Fire Truck needs to be signed between the Town of Bainville and Bainville Rural Fire Department. Scott Ross moved to approve signing the Lease Agreement with the Bainville Rural Fire Department. Matt Giese seconded the motion. All voted in favor and motion carried.

F. Upcoming Holiday Schedule:

Closed the following holidays:

- Veteran's Day, Wednesday November 11, 2015
Thanksgiving Day Thursday November 26, 2015
Christmas Day Friday December 25, 2015
New Year's Day Friday January 1, 2015

Clerk Rogers discussed the upcoming holiday schedule with the council.

G. Treasurer's Report:

- Approve claims with checks dated November 9, 2015. Matt Giese moved to approve the claims with checks dated November 9, 2015. Scott Ross seconded the motion. All voted in favor and motion carried.
- Approve JV, UB Vouchers, Payroll slips, and review Accounts Receivable.
- Approve voiding check number 10652 and 10694 due to printing error. Matt Giese moved to approve voiding check numbers 10652 and 10694 due to printing error. Mandy Hickel seconded the motion. All voted in favor and motion carried.

Matt Giese moved to adjourn the meeting at 9:10 PM. Scott Ross seconded motion. All voted in favor and motion carried.

Attest:

Approved By:

/s/Nikki Rogers
Nikki Rogers, CMC
Clerk-Treasurer

/s/Dennis Portra
Dennis Portra
Mayor