

Regular Meeting Minutes of March 13, 2017 Bainville Town Council

The Regular meeting of the Bainville Town Council was called to order at 7:05 p.m. by Mayor Dennis Portra at the Bainville Town Hall. Present were: Matt Giese, Mandy Hickel (arrived at 7:07 PM), Dennis Portra and Scott Ross. A **quorum** was established. Also present were Clerk, Nikki Rogers; Public Works Director, Lyle Lambert; City Attorney, Greg Hennessey. Guests included: David Norton, Curt Trinder, Fran Eylander, Donna Reum, and Anna Rose Sullivan.

Matt Giese moved to approve the agenda as submitted. Scott Ross seconded the motion. All voted in favor and motion carried

Scott Ross moved to approve the minutes dated February 20, 2017 as submitted. Matt Giese seconded the motion. All voted in favor and motion carried.

Public Comment—None

Department/Committee Reports

Public Works Report

Lyle Lambert, Public Works, stated they have purchased collars for the culverts for Clinton Street and will install them as soon as the spring thaw.

Mr. Lambert will get prices for storage containers. The office storage should be about 20' and possibly a larger one for the extra stuff like Christmas Decorations.

Roosevelt County Sheriff's Department Update—None

Local Emergency Planning Committee

- Meeting on March 14, 2017 in Wolf Point at 2:00 PM

Old Business

A. Zoning Permits: None

B. Continued discussion on a new Town Hall

1. Remodel current building proposal—
 - a. Review proposal from contractor—Trinder Enterprises
 - b. Review proposal for electrical—Cummins Electric
 - c. Review proposal for plumbing—Plumbing Innovations David Pederson

The council reviewed and discussed the proposal provided by Trinder Enterprises. Scott Ross moved to approved accepting the proposal from Trinder Enterprises in the amount of \$62,898 which includes carpentry, plumbing, and heating and Cummins Electric in the amount of \$4,335.45 for the electrical. Mandy Hickel seconded the motion. All voted in favor and motion carried.

C. Discussion regarding contracting services with the County Attorney's office—Attorney Hennessy

Anna Rose Sullivan, County Deputy Attorney, brought a sample agreement for the council to look over. The Town Council suggested starting out paying \$500.00 per month for

county attorney services. Ms. Sullivan will take that amount to the County Commissioners to see if they would be willing to accept the amount and get back to the council.

D. Discussion on a quiet title for the Dorothy Crawley property.—Attorney Hennessy—*Taxes have been paid for this year—No new information*

E. Update on MacBain Properties for annexation and lagoon—Scott Ross

Mr. Lambert provided Mr. Ross with a punch list from Mr. Murtagh from where the project was left off.

New Business

A. Zoning Permits—None

B. Begin discussions on FY18 Budget and CIP Items—Nikki Rogers

Clerk Rogers gave the council some ideas to think about regarding some upcoming projects for the community.

- CIP Projects

- New Community or Multi-Use Center for the following entities:

- Senior Citizens Center
- Museum
- City Library
- Office Spaces
- Council Meeting Space
- Town Office
- Emergency Shelter

A committee would need to be organized to go through the process. A suggested committee would include 2 from Senior Citizens, 2 from Museum, 2 from the Town, and 1 Commissioner.

- Simard Park Infrastructure Plan

- Public Restrooms
- Playground Equipment
- More Picnic Tables
- Parking
- Kiosk
- Splash Pad
- Tree Dedication for Ben Nice

Once the Community Center is going then start creating public restrooms and any other park infrastructure listed above.

- Trail System for Bikes, Dogs, Walkers,

In researching ideas, Clerk Rogers found grants for a trail system and thought it would be a good idea for the community. Mr. Lambert stated BNSF may even help with a trail.

- Cemetery Project

- Plotting the new phase of the cemetery
- Plot inventory (who is buried in which plot)
- Kiosk for Cemetery
- Shrubs

- Retaining Wall
- Fencing

Clerk Rogers stated it is time for an updated electronic system for the cemetery records.

- Infrastructure:
 - Replace Water Lines
 - Replace Sewer Lines
 - Create and Replace Sidewalks
- Economic Development: How do we attract businesses to Bainville?
 - Grocery Store
 - Hardware Store
 - Truck stop
- Replace aging equipment
 - Road Grader
 - Backhoe
 - Purchase Town Vehicle

C. Treasurer's Report:

- Approve claims with checks dated March 13, 2017
- Approve JV, UB Vouchers, and Payroll slips
- Review account receivable.

Matt moved to approve the JV, UB Vouchers, Payroll slips and claims with checks dated March 13, 2017 in the amount of \$15,300.81

Matt Giese moved to adjourn the meeting at 8:35 PM. Scott Ross seconded motion. All voted in favor and motion carried.

Attest:

Approved By:

/s/Nikki Rogers
Nikki Rogers, CMC
Clerk-Treasurer

/s/Dennis Portra
Dennis Portra
Mayor