



Bainville Town Council Meeting
City Office
211 Clark Ave. East
Monday May 8, 2023 at 7:00 PM

- **Call Meeting to Order**
- **Pledge of Allegiance**
- **Roll Call—Establish a quorum**
____ Mayor, Toby Romo
____ Councilperson, Carol Rasmussen
____ Councilperson, Nick Tester
____ Councilperson, Will Rathbun
- **Approval of Agenda**
- **Approval of regular meeting minutes dated April 10, 2023.**
- **Treasurers Report**
 - a. Cash Balance Report
 - b. Bank Reconciliation Report
 - c. YTD Expense vs Budget
 - d. YTD Revenue vs Budget
 - e. Petty Cash Spreadsheet for April 2023.
 - f. Bank Statements for April 2023.
 - g. YTD Receipts from Utility Billing.
 - h. Review delinquent accounts.
 - i. Approve claims, JVs in the amount of \$_____.
 - j. Approve payroll in the amount of \$_____.
- **Public Comments or Formal Complaints on items not on agenda.**
- **Department or Committee Reports**
 - A. Public Works/Fire Chief Report:
 - Water Loss update:
MAPs with Devin Beal was here last week mapping our water and sewer assets. Dan will continue checking every valve and curb stop to detect any possible leaks.
 - Water project update:
 - B. Roosevelt County Sheriff's Department Update.
 - Citations, updates.
 - C. Committee reports:
 - Committee on Streets
 - Committee on Community Development
 - Committee on Fire
 - LEPC
- **Public Hearing**
 - A. **Resolution**-- A resolution of the Bainville Town Council establishing fees for connection to water and sewer infrastructure.

- Customers will not be billed to turn the water off at the curb stop for maintenance of the line. **Where are we with this?**
- **Old Business**
- **New Business**
 - A. Building Permits:
 - Kam Murnion—Redoing the deck on the front of the house
 - Jason Westbury—Update on Fence Permit
 - B. Discussion on Capital Improvement Plan.
 - C. Discussion on late fee for utility billing. **Where are we with this?**
 - D. **Resolution**—Adopt a resolution authorizing the Notice of Lien Filing for Delinquent Water &/or Sewer Charges
 - E. Property Improvement Award.
 - Discussion on setting aside a dollar amount for:
 - Most improved yard (example)
 - Best fence project (example)
 - Best home improvement project (example)
 - Best Garden (example)
 - This would require an application, before & after pictures. Possibly the Community Development Committee could judge the submissions. Application due October 31st. Winners are awarded at the November council meeting.
- **Mayor's Report:**
 - Financial Audit update for FY2022. **No update?**
 - Summary of Fund expenditures & revenues. **I'll need YTD detail report after you run bills.**
 - The voting map issue was resolved by our attorney working with the County.
 - Budget process for FY24 is beginning.
- **April of 2020** water loss was **845,417 gallons**, a 64% loss. \$1733/month
- **April of 2021** water loss was **750,200 gallons**, a 64% loss. \$1538/month
- **April of 2022** water loss was **303,590 gallons**, a 44% loss. \$622/month
- **April of 2023** water loss was **9,340 gallons**, a 2% loss. \$19/month
- **Adjourn**
 Next Regular Meeting will be Monday, June 12, 2023, 7:00pm. City Office