



Bainville Town Council Meeting
City Office
211 Clark Ave. East
Monday June 12, 2023, at 7:00 PM

- **Call Meeting to Order**
- **Pledge of Allegiance**
- **Roll Call—Establish a quorum**
____ Mayor, Toby Romo
____ Councilperson, Carol Rasmussen
____ Councilperson, Nick Tester
____ Councilperson, Will Rathbun
- **Approval of Agenda**
- **Approval of regular meeting minutes dated May 8, 2023.**
- **Treasurers Report**
 - a. Cash Balance Report
 - b. Bank Reconciliation Report
 - c. YTD Expense vs Budget
 - d. YTD Revenue vs Budget
 - e. Petty Cash Spreadsheet for April 2023.
 - f. Bank Statements for April 2023.
 - g. YTD Receipts from Utility Billing.
 - h. Review delinquent accounts.
 - i. Approve claims, JVs in the amount of \$_____.
 - j. Approve payroll in the amount of \$_____.
- **Public Comments or Formal Complaints on items not on agenda.**
- **Department or Committee Reports**
 - A. Public Works/Fire Chief Report:
 - B. Roosevelt County Sheriff's Department Update.
 - Citations, updates.
 - C. Committee reports:
 - Committee on Community Development
 - o Appoint additional Committee member.
- **Public Hearing**
 - A. **Resolution**—Adopt a resolution establishing a late fee for delinquent water services.
 - B. **Resolution** - Adopt an emergency resolution to declare certain days to shoot fireworks within the Town limits. Mayor suggests Friday June 30th at 11:59 a.m. to Thursday July 6 at 11:59 a.m. A County burn ban would overrule this Town resolution.
- **Old Business**
- **New Business**
-

- A. Building Permits:
 - Pat Wilson – building permit.
- B. Accept resignation of Clerk Nikki Rogers.
 - 1. Approve check for reimbursement of accrued vacation & sick leave for Clerk.
- C. Approval of job description for part-time Utility Billing Clerk/Office Administrator.
- D. Advertise position for part-time Utility Billing Clerk/Office Administrator.
- E. Property Improvement Award for 2023. -see attached details
- F. Contract with Sidney Tax Services for Town financial services.
- G. Approve and authorize the Mayor to sign the Solid Waste Contract with Bowker Sanitation.

- **Mayor's Report:**

- Financial Audit for FY2022.
 - Council approval of FY2022 Audit Report by Bob Denning & Associates.
- Continued work on FY24 budget.
- Summer help is doing a good job at the cemetery. I have received many compliments on their work.
- Repairs on the Park & Senior center lawn have been made and grass will be re-seeded this week.

- **May of 2020** water loss was **1,549,100 gallons**, a 70% loss or \$3176/month loss.
- **May of 2021** water loss was **522,763 gallons**, a 32% loss or \$1072/month loss.
- **May of 2022** water loss was **394,820 gallons**, a 33% loss at \$809/month loss.
- **May of 2023** water loss was **181,200 gallons**, a 22% loss at \$370/month loss.

- **Adjourn**

Next Regular Meeting will be Monday, July 10, 2023, 7:00pm. City Office