



## Bainville Town Council Meeting Minutes

### City Office

211 Clark Ave. East

Monday July 10, 2023 at 7:00 PM

- **Call Meeting to Order**
- **Pledge of Allegiance**
- **Roll Call—Establish a quorum.**  
    \_\_x\_\_ Mayor, Toby Romo  
    \_\_x\_\_ Councilperson, Carol Rasmussen  
    \_\_x\_\_ Councilperson, Nick Tester  
    \_\_x\_\_ Councilperson, Will Rathbun
- **Approval of Agenda** *Carol Rasmussen moved to approve Agenda, Nick Tester seconded. Motion passed unanimously.*
- **Approval of regular Meeting minutes dated June 12, 2023.**
- **Treasurers Report**
  - a. Cash Balance Report
  - b. Bank Reconciliation Report
  - c. YTD Expense vs Budget
  - d. YTD Revenue vs Budget
  - e. Petty Cash Spreadsheet for June 2023.
  - f. Bank Statements for June 2023.
  - g. YTD Receipts from Utility Billing.
  - h. Review delinquent accounts. *\$15.00 late fee after the 20<sup>th</sup>.*
  - i. Approve claims, JVs in the amount of \$31516.03.  
*Will R moved to approve claims, Carol R seconded, motion passed unanimously.*  
*Will R moved to approve motion to pay Valli for June & July in the amount of \$2000. Carol R seconded. Motion passed unanimously.*  
*Carol R moved to approve check # 13699 to MMIA Workers' Compensation. Nick Tester seconded, and motion passed unanimously.*
  - j. Approve payroll in the amount of \$9281.22. *Will R moved to approve payroll, Carol R seconded, motion passed unanimously.*
  - k. Void check number 13654 & check number 13697 *Will R moved to voiding payroll checks. Carol R seconded; motion passed unanimously.*

- **Public Comments or Formal Complaints on items not on agenda.**

Public comments must be recognized by the mayor and all comments are to be made to the mayor only. David Norton inquired about Ambulance & Fire fund. Also noted that drainage by Smokey's needs markings for safety.

Will R suggested park benches or memorial benches at the park

- **Department or Committee Reports**

- Public Works/Fire Chief Report: *No news from Fire Chief.*

- Roosevelt County Sheriff's Department Update.
  - Citations, updates. *No update.*
- Committee reports: *No meeting this month*

## Old Business

## New Business

- **Building Permits:**

Pat Wilson – new home on Third street

Met with Lyle Lambert, Wilson and Contractor to review plans for water & sewer to new home.

Claudia Kummer – fence permit. *Carol R moved for approval after inspection by Mayor & President of council. Toby R seconded. Motion passed unanimously.*

Jason Eveland – deck permit. *Carol R moved for approval after inspection by Mayor & President of council. Toby R seconded. Motion passed unanimously.*

Diane Panasuk – fence permit. *Carol R moved for approval after inspection by Mayor & President of council. Toby R seconded. Motion passed unanimously.*

Resignation of council person Nick Tester. See MCA 7-4-4112. Filling of Vacancy. *Nick T has moved out of town. Policy states position should be filled within 30 days. Will R moved to approve motion; Carol R seconded; motion passed unanimously.*

Nuisance letters sent by prior council addressed by letter from County attorney. *Nick T moved to approve motion to send nuisance letter to property owners. Will R seconded motion. Motion passed unanimously.*

## Mayor's Report:

- MAP will offer training on July 19<sup>th</sup> at 9 am for the GIS water mapping system.
- Continued work on FY24 budget.
- Grass was seeded at the park.
- Chet McLean is able to complete the FY23 AFR *Carol R moved to approve motion to hire Chet. Will R seconded; motion passed unanimously.*
- The Town EDU report was sent to Dry Prairie.
- MAP is continuing work on the rate study for water, sewer & garbage rates.
- Recommendation by mayor to allow grazing on a few exterior open lots & streets for fire protection.
- **June of 2020** water loss was **1,465,010 gallons**, a 55% loss or \$3003/month loss.
- **June of 2021** water loss was **1,501,026 gallons**, a 54% loss or \$3077/month loss.
- **June of 2022** water loss was **1,113,840 gallons**, a 58% loss at \$2283/month loss.
- **June of 2023** water loss was **298,140 gallons**, a 21% loss at \$611/month loss.
- **Adjourn:** *Mayor moved to adjourn meeting at 7:39pm.*

\*\*\*Next Regular Meeting will be Monday, August 14, 2023, 7:00pm. City Office\*\*\*