

Bainville Town Council Meeting Agenda City Office

211 Clark Ave. East Monday September 11, 2023, at 7:00 PM

•	Call Meeting to Order
•	Pledge of Allegiance
•	Roll Call—Establish a quorum. Mayor, Toby Romo Councilperson, Will Rathbun Councilperson, Carol Rasmussen Councilperson, John Gilligan
•	Approval of Agenda.
•	Approval of regular meeting minutes dated August 14, 2023
•	Treasurers Report
	 a. Cash Balance Report b. Bank Reconciliation Report c. YTD Expense vs Budget d. YTD Revenue vs Budget e. Petty Cash Spreadsheet for August 2023. f. Bank Statements for August 2023. g. YTD Receipts from Utility Billing. h. Review delinquent accounts. i. Approve claims & JVs in the amount of \$35,099.59 j. Approve payroll in the amount of \$9,029.18.
•	Public Comments or Formal Complaints on items not on agenda.
•	A. Public Works/Fire Chief Report • Working on Capital Asset list. B. Roosevelt County Sheriff's Department Update. • Citations, updates.
•	Public Hearing
	A. Resolution— Adopt a resolution adopting fiscal year 2023-2024 budget.
	B. Adopt a resolution to increase solid waste rates and set public hearing for October 9, 2023.

Old Business

- New Business
 - A. Building Permits:
 - Permit Approval recommend 2 signatures from Mayor or Council members.
 - Toby Romo Fence & Porch roof at 6 Rhea Ave W

- B. Request by Mayor to hire Samantha Mahlen as a Financial Analyst to look for inefficiencies in our budget.
- C. Vote to add Carol Rasmussen and John Gilligan as signers on checks and Town documents.

• Mayor's Report:

- o Chet McLean is working on the FY23 Annual financial Report.
- o Once the AFR is completed it will go to Map for the final numbers on the rate study.

• Adjourn

Next Regular Meeting will be Monday, October 9, 2023, 7:00pm. City Office