**The Regular Meeting** of the Bainville Town Council was called to order at 7:00pm by Mayor Toby Romo at the Bainville Town Hall, 211 Clark Avenue East. Present were Toby Romo, Carol Rasmussen, Will Rathbun & John Gilligan by phone. A **quorum** was established. Also present was Billie Jo Cochran. Guests included: Darrel Rasmussen, Diane Panasuk & David Norton.

Carol Rasmussen moved to approve the agenda. John Gilligan seconded, & the motion passed unanimously.

Carol Rasmussen moved to approve regular meeting minutes dated December 9, 2024 as amended. John Gilligan seconded, & the motion passed unanimously.

**Treasurers Report**

1. Cash Balance Report.
2. Bank Reconciliation Report.
3. YTD Expense vs Budget.
4. YTD Revenue vs Budget.
5. Bank Statements for December 2024.
6. Utility Billing Receipts for December 2024.
7. Review of delinquent accounts.
8. Approve claims & JVs in the amount of $45,054.48–John Gilligan moved to approve claims & JVs. Carol Rasmussen seconded, & the motion passed unanimously. Approve voided check #14297 in the amount of $866.37. Carol Rasmussen moved to approve voided check #14297 in the amount of $866.37. Will Rathbun seconded, & the motion passed unanimously.
9. Approve payroll in the amount of $6,669.30-Carol Rasmussen moved to approve payroll, Will Rathbun seconded, & the motion passed unanimously.

**Public Comments or Formal Complaints on items not on agenda.**

* Diane Panasuk commented on the ice at the senior center. David Norton asked if the town could contact the state about sanding the intersections as they have in the previous years.

**Department or Committee Reports**

* Public Works/Fire Chief Report-Fire Chief Norton reported that they have a new volunteer firefighter.
* Roosevelt County Sheriff’s Department Update: Not present. Reviewed the monthly report from the Sheriff's Department. David Norton would like to know if the report includes rural calls or just in the Town of Bainville limits.
* Cemetery Advisory Committee-Nothing to report.
* Bainville Community Association-Nothing to report.
* Bainville Community Development Committee-Carol Rasmussen stated that they had a meeting on Tuesday, December 10, 2024. John Gilligan asked about getting a fund set up for the softball field. Also discussed possibly hiring a consultant on how to develop & improve the town. Discussed about applying for grants for a new senior center & museum.

**Public Hearing**

* None.

**Old Business**

* Discuss pay increase for the Bainville Fire Chief, Council Members & Mayor. Mayor Romo contacted Laura Christoffersen & she will inform the council of the proper procedure.

**New Business**

* Building Permits-Kayla Heen. Building permit for new home. Carol Rasmussen moved to approve Kayla Heen building permit. John Gilligan seconded, and the motion passed unanimously.
* Zoning Committee- Discussion on creating a Zoning Committee. Mayor Romo appointed John Gilligan, Will Rathbun, & David Norton to the zoning committee.  Carol Rasmussen moved to approve the appointments, John Gilligan seconded, & the motion passed unanimously.
* Approval of paying Agri Industries & Interstate Engineering for the completion of the new water line in the amount of $172.282.50. Will Rathbun moved to approve payment in the amount of $172,282.50. Carol Rasmussen seconded, & the motion passed unanimously.

**Mayor’s Report:**

* Water rights update on old town water well. Mayor Romo has been working with Dave Granley & Asgard Resources LLC. Laura Christoffersen is working on drafting a contract.
* Meeting adjourned at 8:03 p.m.

\*\*\*Next Regular Meeting will be held on Monday, February 10th, 2025 at 7:00pm at Bainville Town Hall.

\*\*\*These minutes have not yet been approved by the town council\*\*\*