**The Regular Meeting** of the Bainville Town Council was called to order at 7:00pm by Mayor Toby Romo at the Bainville Town Hall, 211 Clark Avenue East. Present were Toby Romo, Will Rathbun & John Gilligan. A **quorum** was established. Also present was Billie Jo Cochran. Guests included: Cora Norton & David Norton.

John Gilligan moved to approve the agenda. Will Rathbun seconded, & the motion passed unanimously.

Will Rathbun moved to approve regular meeting minutes dated January 13, 2025 as amended. John Gilligan seconded, & the motion passed unanimously.

**Treasurers Report**

1. Cash Balance Report.
2. Bank Reconciliation Report.
3. YTD Expense vs Budget.
4. YTD Revenue vs Budget.
5. Bank Statements for January 2025.
6. Utility Billing Receipts for January 2025.
7. Review of delinquent accounts.
8. Approve claims & JVs in the amount of $24,718.26–John Gilligan moved to approve claims & JVs. Will Rathbun seconded, & the motion passed unanimously.
9. Approve payroll in the amount of $7,298.36-John Gilligan moved to approve payroll, Will Rathbun seconded, & the motion passed unanimously.

**Public Comments or Formal Complaints on items not on agenda.**

* None.

**Department or Committee Reports**

* Public Works/Fire Chief Report-Mayor Romo stated that Dan Lambert is gathering bids for a broom attachment, & Dan Lambert is also gathering bids for concrete, insulation, and wiring for the town shop. Fire Chief David Norton mentioned that ISO will be completed Thursday, February 13 2025. He also suggested putting a reminder on the next utility bill to check the batteries in smoke detectors, and to make sure the sewer vents are not blocked with ice or frozen.
* Roosevelt County Sheriff’s Department Update: Not present.
* Cemetery Advisory Committee-Nothing to report.
* Bainville Community Association-Nothing to report.
* Bainville Community Development Committee-Nothing to report.

**Public Hearing**

* None.

**New Business**

* Building Permits-Tom Romo. Permit for an addition onto an existing building. Will Rathbun moved to approve the building permit. John Gilligan seconded the motion, and the motion passed unanimously.
* Lower Yellowstone Rural Electric bill. Discussion on disconnecting the meter at the unused lagoon pivot. John Gilligan moved to approve disconnecting the meter. Will Rathbun seconded the motion, and the motion passed unanimously.
* Discussion on consultants for town development. The council has turned this over to the Bainville Community Development Committee.
* Funding account for the softball field. The town will have a fund set up specifically for the softball field. More discussion at next month’s meeting. The fund will be set up for the new fiscal year. There will be no action taken until the paperwork & agreement with the Lutheran Church is finalized.
* Water rights lease to Asgard Construction. The council reviewed the contract drafted by Laura Christoffersen and would like to make a few changes to the lease. The council requested to know which of the three wells provide water to which house located on Granleys property. There will be further discussion at the next meeting.

**Mayor’s Report:**

* Water loss was at 19% for January 2025.
* Meeting adjourned at 7:44 p.m.

\*\*\*Next Regular Meeting will be held on Monday, March 10th, 2025 at 7:00pm at Bainville Town Hall.

\*\*\*These minutes have not yet been approved by the town council\*\*\*