

Regular Meeting Minutes of July 13, 2020 Bainville Town Council

The Regular meeting of the Bainville Town Council was called to order at 7:00 p.m. by Mayor Dennis Portra at the Bainville Town Hall, 211 Clark Avenue East. Present were: Ron Butikofer, Chuck Hyatt, Dennis Portra and Travis Wills. A **quorum** was established. Also present were Clerk, Nikki Rogers; Public Works Director, Lyle Lambert; City Attorney, Greg Hennessey. Guests included: David Norton, Jared Standing, and Joni Sherman.

Travis Wills moved to approve the agenda with the addition of Old Business D. Yard Clean-up List. Chuck Hyatt seconded the motion. All voted in favor and motion carried.

Chuck Hyatt moved to approve the minutes dated June 8, 2020 as submitted. Travis Wills seconded the motion. All voted in favor and motion carried.

Chuck Hyatt moved to approve the minutes dated June 23, 2020 as submitted. Travis Wills seconded the motion. All voted in favor and motion carried.

Public Comment

- Web Complaint: Regarding two young dogs being left unattended at an apartment. A copy of the complaint was forwarded to the Sheriff's Department.
- Web Correspondence: Missionaries doing a service project in Bainville Area. The Mayor and Council discussed this item.

Public Works Report

Lyle Lambert, Public Works, stated the lift station alarm has been going off and not notifying them. The fog rod alarm is not part of the phone alarm system and has gone off. Next time Dakota Pumps comes to town, they will program it in the system.

Alan Englke and staff will begin repairing the Lagoon valves in the next day or two.

Roosevelt County Sheriff's Department Update

Jared Standing was in attendance from the Sheriff's Office. He discussed the importance in reporting complaints to the dispatch office. If they do not know of an offense, then they cannot do something about it. Mr. Hyatt asked Mr. Standing if you are riding an ATV do you need a license and helmet on public roadways? The sheriff's office will get back to us.

Court Report

Clerk Rogers provided a report from Justice court. From January 1 to June 30, 2020, the Town of Bainville has had 5 citations. From January 1, 2019 to December 31, 2019, there were a total of 14 citations.

Legal Issues

1. Discussion on a quiet title for the Dorothy Crawley property—Attorney Hennessey—No new update and still pending.

Policy/Ordinance Review

1. Dog at Large Ordinance—Discussion on a leash law
Travis Wills wanted to discuss a possible leash law in Bainville. He feels to many dogs are running at large. Mr. Hyatt mentioned people are building fences to keep at large dogs out of their own yards. Mayor Portra is not in favor of a leash law

Local Emergency Planning Committee

Next LEPC meeting: Cancelled for this month

Trail Committee Update—No new update

- Committee Recruitment

- Community Development Block Grant (CDBG) Planning Grant for Trails Plan

Old Business

- A. **Ordinance**— An ordinance of the Bainville Town Council amending Title 15 Buildings and Construction Chapter 15.02 Building Regulations to include shipping containers as movable storage structures.

Chuck Hyatt moved to set a public hearing for August 10, 2020 on an ordinance amending Title 15 Buildings and Construction Chapter 15.02 Building Regulations to include shipping containers as movable storage structures. Travis Wills seconded the motion. All voted in favor and motion carried.

- B. Discussion on a Town vehicle and possible changes to Vehicle Policy. –Tabled until next budget meeting.
- C. Update from new property owner regarding 5862 County Road 405 North—No new update, still pending.
- D. Yard Clean-up List

Mayor and Council discussed the list and directed staff to send a letter to the property owners.

New Business

- A. New Permits: None

- B. Discussion on the EDU (Equivalent Dwelling Unit) count with Dry Prairie.

Joni Sherman, Dry Prairie Rural Water Director, met with the council and Mr. Lambert to discuss several issues with Dry Prairie. Ms. Sherman explained the EDU (Equivalent Dwelling Unit) count must remain the same due to meeting the demand of the gallons per minute as Bainville is running 90-98 gallons per minute in the last couple of weeks. Mayor Portra discussed the issue with the Dry Prairie meter and possible not reading correctly as the Town is being billed way more water usage than it is billing the customers. Ms. Sherman and Mayor Portra agreed to have the meter calibrated. Chuck Hyatt moved to have the meter tested and if the meter checks out fine the town will pay the bill but if it does not test correctly then Dry Prairie will pay the bill. Ron Butikofer seconded the motion. All voted in favor and motion carried.

Mr. Lambert will get a cost quote for a 2nd meter to be installed at a 2nd point in the water system.

- C. **Resolution**—Adopt a resolution of the town of Bainville, Montana, adopting fiscal year 2020-2021 preliminary budget and set the public hearing for August 10, 2020.

Ron Butikofer moved to adopt a resolution of the town of Bainville, Montana, adopting fiscal year 2020-2021 preliminary budget and set the public hearing for August 10, 2020. Travis Wills seconded the motion. All voted in favor and motion carried.

- D. Treasurer's Report:

- Approve claims with checks dated July 13, 2020
- Approve JV, UB Vouchers, and Payroll slips
- Review delinquent accounts
- Financial Update with Valli
- Budget Timeline for FY20-21
 - Next Meeting Date

- Adopt a FY20-21 budget
- Due to the State of Montana by September 3, 2020

The next budget meeting will be July 20, 2020 at 7:00 PM at the Town Hall

Chuck Hyatt moved to approve the Treasurer's report. Travis Wills seconded the motion. All voted in favor and motion carried.

Travis Wills moved to adjourn the meeting at 8:53 PM. Chuck Hyatt seconded motion. All voted in favor and motion carried.

Attest:

Approved By:

/s/Nikki Rogers
Nikki Rogers, CMC
Clerk-Treasurer

/s/Dennis Portra
Dennis Portra
Mayor