

Regular Meeting Minutes of April 10, 2017
Bainville Town Council

The Regular meeting of the Bainville Town Council was called to order at 7:00 p.m. by Mayor Dennis Portra at the Bainville Town Hall. Present were: Matt Giese, Dennis Portra and Scott Ross. A **quorum** was established. Also present were Clerk, Nikki Rogers; Public Works Director, Lyle Lambert. City Attorney, Greg Hennessey was absent. Guests included: David Norton, Chuck Hyatt, Josh Johnson, Chris DiFonzo, Beth Morgan, Jason Morgan, and Jeana Morgan Goff.

Scott Ross moved to approve the agenda with the addition of New Business A. Zoning Permits #5 Mandy Hickel—Garage Permit. Mandy Hickel seconded the motion. All voted in favor and motion carried.

Scott Ross moved to approve the minutes dated March 13, 2017 as submitted. Mandy Hickel seconded the motion. All voted in favor and motion carried.

Public Comment

Clerk Rogers provided the council with three written complaints on dogs. Mayor Portra directed Clerk Rogers to send letters to the dog owners and notify the Roosevelt County Sheriff's office to make sure the aggressive dog complaints have made it their office.

Public Works Report

Lyle Lambert, Public Works Director, reported the following to the council:

- Grader attachment for the Bobcat works wonderful and he asked the council to purchase the blade in the amount of \$7,500.00
- He attended the 811 training in Wolf Point.
- The curb stop at Pat Wilson's has been repaired.
- He has tried to contact Helleweg or Gibe Construction and currently waiting to hear back on the settling of the ditch by the softball field. No one seems to want to take responsibility for the holes.
- The spec in the water project calls for barb wire fence but the landowner is asking for chain link around the new water tank. He will contact the engineer to make this change.
- Mr. Lambert asked for a quote from C&C Construction on a 3 sided building at the lift station and it will cost \$23,200 to bring it into compliance.
- He stated the culvert on Flynn and East of Duval has been rotting away. It needs to be replaced as soon as possible. It will cost up to \$3,000.0 to replace it with a 30 foot culvert.
- Public Works put the pipe in at the end of Clinton for drainage purposes.
- Mr. Lambert did some research on how to create a Fire District.
- C&C Construction is here doing some prep work for next week when they start up again. A meeting with the engineer, new RPR, contractor, and the town will be on Friday April 14, 2017.
- Mr. Lambert introduced Josh Johnson and Chris DiFonzo from Interstate Engineering who will be beginning to work on the cemetery layout soon. They will be setting up a meeting with the Town, Landowners, and surveyors on site before they start.

Roosevelt County Sheriff's Department Update--None

Local Emergency Planning Committee--None

- Meeting on April 11, 2017 in Poplar

Old Business

A. Zoning Permits:

No new information

- B. Discussion on a quiet title for the Dorothy Crawley property.—Attorney Hennessy
No new information
- C. Update on MacBain Properties for annexation and lagoon—Scott Ross
No new information

New Business

A. Zoning Permits

1. Angie Kummer—Chain link fence
Ms. Kummer would like to put up a chain link fence around the back of her house. Matt Giese moved to approve the chain link fence. Scott Ross seconded the motion. All voted in favor and motion passed.
2. Special Use Permit—Bainville Community Association—Heritage America Annual Event June 30, July 1 and 2, 2017
The BCA is sponsoring the Heritage America Annual Event at Simard Park. Scott Ross moved to approve the special use permit pending the payment. Matt Giese seconded the motion. All voted in favor and motion passed.
3. Jeana Goff—New Modular Home, Fence and Outbuilding
Jeana Goff and her husband bought the lots on the corner of Rhea and 2nd Street. They would like to move the old trailer house currently on the property and put a brand new house on the property with a fence and one outbuilding. Mayor Portra stipulated the old house must leave the town limits as it is too old of a house to move to a different property within town limits. Scott Ross moved to approve the permit. Mandy Hickel seconded the motion. All voted in favor and motion passed.
4. Extension of Special Use Permit #5 by the Bainville School to use the lot behind Giese's home for Elementary and Junior High Track Season
Clerk Rogers was asked by the School to extend the special use permit to include the Elementary and Junior High Track Season. She checked with Mayor Portra and it was ok.
5. Mandy Hickel—Garage
Ms. Hickel would like to build a garage next to her house. Scott Ross moved to approve permit. Matt Giese seconded the motion. The vote was 2 ayes, 0 nays and 1 abstention (M. Hickel).

- B. Heritage America Annual Event: Discuss float ideas—Clerk Rogers
Clerk Rogers asked the council if they are interested in creating a float for the parade or if they would like to participate in the parade. Council decided to not do a float and the City Fire truck will be in the parade.

- C. Approve Interlocal Agreement between Roosevelt County Attorney's office and the Town of Bainville for prosecuting the town of Bainville cases in the amount of \$6,000 per year.—Attorney Hennessy
Scott Ross moved to approve the interlocal agreement. Matt Giese seconded the motion. All voted in favor and motion passed.

- D. Approve the Mayor to sign the Completion Certificate for the loan WRF-15332 \$156,000 Engineering loan.—Clerk Rogers

Scott Ross moved to approve the completion certificate for the engineering loan. Matt Giese seconded the motion. All voted in favor and motion passed.

E. Discuss the Bainville School Master Plan and closure of Tubman Street in front of the school.—Chuck Hyatt

Chuck Hyatt brought the Bainville School Master Plan to the council and the council reviewed it. Scott Ross moved to approve the abandonment of Tubman between Clark and 5th Street pending construction. Mandy Hickel seconded the motion. All voted in favor and motion passed

F. Update on Town Hall remodel – Clerk Rogers

Clerk Rogers passed out some of the pictures of the Town Hall remodel. She also asked the council to be thinking about the front of the building and if they would like a deck on the front. The council decided to make a concrete landing and ramp.

G. Discuss the next council meeting date. –Clerk Rogers

Clerk Rogers will be out of town for training in Billings the second of the month and asked council if they would like to hold the meeting when she comes back on the May 15, 2017.

H. Treasurer’s Report:

- Approve claims with checks dated April 10, 2017 in the amount of \$61,477.83
- Approve JV, UB Vouchers, and Payroll slips
- Review account receivable.

Scott Ross moved to approve the Treasurer’s Report. Matt Giese seconded the motion. All voted in favor and motion passed

Scott Ross moved to adjourn the meeting at 8:30 PM. Mandy Hickel seconded motion. All voted in favor and motion carried.

Attest:

Approved By:

/s/Nikki Rogers
Nikki Rogers, CMC
Clerk-Treasurer

/s/Dennis Portra
Dennis Portra
Mayor