

Regular Meeting Minutes of June 12, 2017
Bainville Town Council

The Regular meeting of the Bainville Town Council was called to order at 7:05 p.m. by Mayor Dennis Portra at the Bainville Fire Hall at 207 Duval Street. Present were: Matt Giese, Mandy Hickel, Dennis Portra and Scott Ross. A **quorum** was established. Also present were Clerk, Nikki Rogers; Public Works Director, Lyle Lambert; City Attorney, Greg Hennessey. Guests included: David Norton, Benjie Butikofer, John Gilligan, and County Commissioner Gordon Oelkers.

Scott Ross moved to approve the agenda as submitted. Mandy Hickel seconded the motion. All voted in favor and motion carried.

Scott Ross moved to approve the minutes dated April 10, 2017 and May 15, 2017 as submitted. Matt Giese seconded the motion. All voted in favor and motion carried.

Public Comment--None

Public Works Report

Lyle Lambert, Public Works, reported the following to the council:

- The curb stop at the town office has been repaired.
- The work on the culverts on East Flynn is still pending.
- The sewer line work behind Hellwegs' apartments and the baseball field is still not done. Mr. Lambert has still yet to hear from the landowner but will call Mr. Helleweg again. Mayor Portra is concerned with the safety of the cave in being uncovered because of the softball tournament coming up the end of June.
- The new water tank is ready to go and the town will switch over to the tank tomorrow June 13, 2017. The temporary water lines will remain in place in case there are problems with the switch over. The new tank will operate between 7-10 foot level until the SCADA system is in place within the next month. Dry Prairie is having trouble getting power to the new tank.
- The RRGL Wastewater Grant of \$125,000 has been approved. The money will be spent on some little projects within the scope of the grant.

Roosevelt County Sheriff's Department Update

Nothing from the Sheriff's Department. Clerk Rogers has sent the latest dog complaint to them but has not heard anything from them.

Local Emergency Planning Committee

The next meeting is June 13, 2017 at the Bainville Fire Hall at 2:00 PM.

Old Business

A. Zoning Permits: *None*

B. Discussion on a quiet title for the Dorothy Crawley property.—Attorney Hennessy
Attorney Hennessy has not heard back from the Title Company.

C. Update on Town Hall remodel – Clerk Rogers

Clerk Rogers reported she has given the contractor a deadline of Friday June 23, 2017 to finish up the work on the remodel. She has some concerns regarding the cement work and will call the state building inspector.

D. Review and approve Subdivision Plat—Toby Romo

Mr. Romo did not show up. This item will be removed from the agenda.

E. Update on Summer maintenance worker positions.—Clerk Rogers

Clerk Rogers stated 5 individuals were asked for an interview. The committee hired 3 individuals but one individual declined the job due to another opportunity for him. Two individuals were hired and are doing well.

New Business

A. Zoning Permits:

- Diane Panasuk—Cement on Southside of Rustic N More

The council reviewed the permit application. Matt Giese moved to approve the permit. Scott Ross seconded the motion. All voted in favor and motion carried.

B. Resolution—A resolution of the Bainville Town Council declaring certain Town of Bainville property as surplus and authorizing its disposal.—Clerk Rogers

Clerk Rogers stated the surplus resolution contains numerous old computers, printers, Road Grader, and Backhoe. Scott Ross moved to adopt a resolution declaring certain Town of Bainville property as surplus and authorize its disposal. Mandy Hickel seconded the motion. All voted in favor and motion carried.

C. Resolution— A resolution of the Town Council of the Town of Bainville, to amend the 2016-2017 fiscal budget.

Clerk Rogers stated this resolution is to amend the FY16-17 budget adding a grant for the fire department and expending the grant for the generator they purchased for the Fire Department. Mandy Hickel moved to adopt a resolution to amend the 2016-17 Fiscal year budget. Scott Ross seconded the motion. All voted in favor and motion carried.

D. Resolution— A resolution of the Bainville Town Council to declare certain days to shoot any fireworks within the Bainville Town limits.

Clerk Rogers stated this resolution will declare certain days to shoot any fireworks within the Town limits. The council discussed which days they would set for shooting off any fireworks provided the county does not ban fireworks as a whole. It was decided June 28, 2017 through July 5, 2017 at 2:00 AM from the hours of 8:00 AM until 12:00 AM. Matt Giese moved to adopt a resolution to declare certain days to shoot any fireworks within the Bainville Town limits from the hours of 8:00 AM until 12:00 AM from June 28, 2017 until July 5, 2017 at 2:00 AM. Scott Ross seconded the motion. All voted in favor and motion carried.

E. Discussion regarding Senior Citizen/Museum property.—Gordon Oelkers

Gordon Oelkers, County Commissioner, stated the ownership of the Senior Citizen/Museum property has come up again at their meetings. He would like to know if the Town is willing to claim the property. Attorney Hennessy suggested getting a quit claim deed from the Historical Society and Verna and Les Crusch. Matt Giese moved to direct Attorney Hennessy to get a clean title for the Senior Citizen Center/Museum. Scott Ross seconded the motion. All voted in favor and motion carried.

F. Review Municipal Election Calendar—Clerk Rogers

Clerk Rogers informed the council the deadline to file for office is June 19, 2017. Mayor and Council person, Matt Giese's position are up this election. Mandy Hickel's council position term needs to be corrected to 2019.

G. Approve and authorize the Mayor to sign the Renewable Resource Grant Agreement with the Montana Department of Natural Resources and Conservation in the amount not to exceed \$125,000.—Lyle Lambert

Mr. Lambert stated in his Public Works report the Wastewater grant was approved for constructing security fencing and other security improvements at the existing lift station; improve access to the existing lagoon site; construct a storage facility for wastewater system maintenance equipment; purchase a mower to facilitate the maintenance of the lagoon dikes and site; install safety signage at the treatment facility; and other unspecified improvements to the wastewater system as approved by DNRC. Scott Ross moved to approve and authorize the Mayor to sign the Renewable Resource Grant Agreement with the Montana Department of Natural Resources and Conservation in the amount not to exceed \$125,000. Matt Giese seconded the motion. All voted in favor and motion carried.

- H. Approve drawdown #18 in the amount of \$2,440.68 from the US Army Corp of Engineers (US ACE) and State Revolving Fund (SRF) Loan B for Administration costs.

Scott Ross moved to approve drawdown #18 in the amount of \$2,440.68 from the US Army Corp of Engineers (US ACE) and State Revolving Fund (SRF) Loan B for Administration costs. Matt Giese seconded the motion. All voted in favor and motion carried.

- I. Approve Invoice 174706 in the amount of \$14,030.64 for Water System Design services and Invoice 174707 in the amount of \$2,382.70 for Grant Administration from Morrison-Maierle.

Scott Ross moved to approve Invoice 174706 in the amount of \$14,030.64 for Water System Design services and Invoice 174707 in the amount of \$2,382.70 for Grant Administration from Morrison-Maierle. Matt Giese seconded the motion. All voted in favor and motion carried.

- J. Approve disbursement #4 in the amount of \$21,917.62 from Treasure State Endowment Program (TSEP) and #6 in the amount of \$4,199.42 from the State Revolving Fund (SRF) Loan A for Construction services.

Scott Ross moved to approve disbursement #4 in the amount of \$21,917.62 from Treasure State Endowment Program (TSEP) and #6 in the amount of \$4,199.42 from the State Revolving Fund (SRF) Loan A for Construction services. Matt Giese seconded the motion. All voted in favor and motion carried.

- K. Approve pay request #7 from C&C Excavation in the amount of \$21,917.62 for Water Project 2016.

Scott Ross moved to approve pay request #7 from C&C Excavation in the amount of \$21,917.62 for Water Project 2016. Matt Giese seconded the motion. All voted in favor and motion carried.

- L. Approve Change Order #5 regarding the chain link fencing around the new tank.

Scott Ross moved to approve Change Order #5 regarding the chain link fencing around the new tank. Matt Giese seconded the motion. All voted in favor and motion carried.

- M. Discussion on Sewer Impact Fee—Matt Giese

Mr. Giese stated he is concerned the Sewer Impact Fee is slowing the growth in Bainville. He is seeing people moving out of town rather than any new building happening in town. He wondered if the council should think about refunding the sewer impact fee or possibly lowering the impact fee to hopefully attract people to the community. Mr. Hennessy will do some checking.

- N. Treasurer's Report:

- Approve claims with checks dated June 12, 2017 in the amount of \$19,895.65
- Approve JV, UB Vouchers, and Payroll slips
- Review account receivable.
 - White Fire Hall
 - Dakotaland

Clerk Rogers stated the White Fire Hall account has been resolved. The customer has paid the bill in full. Dakotaland account was never discussed. Scott Ross moved to approve the Treasurer's Report. Matt Giese seconded the motion. All voted in favor and motion carried.

Matt Giese moved to adjourn the meeting at 8:37 PM. Scott Ross seconded motion. All voted in favor and motion carried.

Attest:

Approved By:

/s/Nikki Rogers
Nikki Rogers, CMC
Clerk-Treasurer

/s/Dennis Portra
Dennis Portra
Mayor