

Regular Meeting Minutes of March 12, 2018 Bainville Town Council

The Regular meeting of the Bainville Town Council was called to order at 7:05 p.m. by Mayor Dennis Portra at the Bainville Town Hall, 211 Clark Avenue East. Present were: Ron Butikofer (via phone), Dennis Portra and Scott Ross. Mandy Hickel was absent. A **quorum** was established. Also present were Clerk, Nikki Rogers; Public Works Director, Lyle Lambert; City Attorney, Greg Hennessey. Guests included: David Norton, Mark Pacovsky, Shellie Pacovsky, and Benjie Butikofer.

Scott Ross moved to approve the agenda with the addition of New Business letter D. Approve the Montana Department of Transportation Yearly Certification of Roadway Mileage-SFY 2019. Ron Butikofer seconded the motion. All voted in favor and motion carried.

Scott Ross moved to approve the minutes dated February 6, 2018 as submitted. Ron Butikofer seconded the motion. All voted in favor and motion carried.

Public Comment

The Town of Bainville received one complaint regarding barking dogs. Mayor Portra with the consensus of the council directed Clerk Rogers to draft a letter to the dog owners and copy the Roosevelt County Sheriff's Department.

Public Works Report

Lyle Lambert, Public Works Director, gave the following report:

- The new Tool Cat has arrived but the snowblower is in for repair at Bobcat in Miles City.
- Public works has been busy plowing snow.
- Summer Projects list:
 - Curb Stop Replacement at the following locations:
 - D Anderson—317 Duval Street
 - J Beard—3 Flynn Ave E
 - D-R Manning—116 Rhea Ave W
 - Valve to Mancamp at 5th and Highway 327
 - Sewer at P Berges—603 Clinton
- Public Works will flush hydrants by Mid-May or before Mid-May before ISO is here to evaluate the Town's fire insurance rating.
- Mr. Lambert asked the council for some suggestions on being able to thaw water lines.

Roosevelt County Sheriff's Department Update—None

Legal Issues

1. Discussion on a quiet title for the Dorothy Crawley property—Attorney Hennessey—*No new information*
2. Update on Water System Improvement Project lawsuit from C&C Excavation. Attorney Hennessey updated the council regarding the lawsuit. The Town and MMIA Attorney's were successful in change of venue from Billings to Wolf Point. The Town has received a demand letter to which the attorneys are currently reviewing.

Local Emergency Planning Committee

Next meeting date: March 13, 2018 at 2 PM in Culbertson

Old Business

- A. Zoning Permits: *None*
- B. Update on Trail Project.

The new trail committee will consist of the following:

Dennis Portra
Mandy Hickel
Dan Lambert
Chanon Romo
Josh Johnson
Heather Giese

New Business

A. Zoning Permits: *None*

- B. Approve the contract with Montana Department of Transportation in anticipation of utility work to adjust 7 water valves and 1 sanitary sewer manhole during Jct US 2 – South project.

Mr. Lambert stated the contract with Montana Department of Transportation is in anticipation of utility work to adjust 7 water valves and 1 sanitary sewer manhole during Jct US 2 – South project.

Scott Ross moved to approve the contract with Montana Department of Transportation in anticipation of utility work to adjust 7 water valves and 1 sanitary sewer manhole during Jct US 2 – South project. Ron Butikofer seconded the motion. All voted in favor and motion carried

- C. Discuss and review the Certificate of Survey for the retracement survey for Tract B-6 located at 401 1st Street

Mark and Shellie Pacovsky asked the Mayor and council to approve the Certificate of Survey for the retracement survey for Tract B-6 located at 401 1st Street. The copy the Town has on file is incorrect, so they would like to make sure the pins are in the correct proper area.

Scott Ross approved the Certificate of Survey for the retracement survey for Tract B-6 located at 401 1st Street. Ron Butikofer seconded the motion. All voted in favor and motion carried.

- D. Approve the Montana Department of Transportation Yearly Certification of Roadway Mileage – SFY 2019.

Clerk Rogers received the new map for certification of roadway mileage for the gas tax, but it does not include the Dual Trucking Property which was newly annexed. Mayor Portra directed Clerk Rogers to check with the Montana Department of Transportation to see how to include the property.

- E. Treasurer's Report:

- Approve claims with checks dated March 12, 2018 in the amount of \$16,003.36.
- Approve General Journal Vouchers for closing entries: 398, 401, 402, 403, 404, 405
- Approve UB Vouchers, and Payroll slips

Scott Ross moved to approve the claims, general JV 398, 401-405, and Payroll Slips. Ron Butikofer seconded the motion. All voted in favor and motion carried.

Scott Ross moved to adjourn the meeting at 7:35 PM. Ron Butikofer seconded motion. All voted in favor and motion carried.

Attest:

Approved By:

/s/Nikki Rogers
Nikki Rogers, CMC
Clerk-Treasurer

/s/Dennis Portra
Dennis Portra
Mayor