

## Regular Meeting Minutes of April 9, 2018 Bainville Town Council

**The Regular meeting** of the Bainville Town Council was called to order at 7:00 p.m. by Mayor Dennis Portra at the Bainville Town Hall, 211 Clark Avenue East. Present were: Ron Butikofer (via phone), Mandy Hickel, Dennis Portra and Scott Ross. A **quorum** was established. Also present were Clerk, Nikki Rogers; Public Works Director, Lyle Lambert; City Attorney, Greg Hennessey. Guests included: David Norton, Matt Giese, Angela Benson, Francis LaBounty, Benjie Butikofer.

Scott Ross moved to approve the agenda with the addition a zoning permit from Matt Giese. Mandy Hickel seconded the motion. All voted in favor and motion carried.

Scott Ross moved to approve the minutes dated March 12, 2018 as submitted. Ron Butikofer seconded the motion. All voted in favor and motion carried.

### Public Comment

David Norton asked the council if there is any ordinances regarding parking on the sidewalks on Clinton Street/Highway 327. Mayor Portra indicated the Highway 327 would fall under the state rules regarding

### Public Works Report

Lyle Lambert, Public Works Department, gave the following report:

- The toolcat is back from being serviced.
- Water has been restored at the J. Beard and R.-D. Manning residence
- The new sewer camera has been used at L.-M. Lambert residence. The video shows a bow in the line and where the problem needs to be fixed. Scott Ross suggested re-routing the sewer line. Mr. Lambert will ask Allen Engelke to get us a quote on how much it will cost.
- Sewer service at the Gracies Bar was discussed and brought to the attention of council.

### Roosevelt County Sheriff's Department Update

Sheriff Frederick provided the council with a report from the first of the year until April 1, 2018. There have been 58 calls including Bainville Rural.

### Legal Issues

1. Discussion on a quiet title for the Dorothy Crawley property—Attorney Hennessy  
No updates but the quiet title is moving along.
2. Update on Water System Improvement Project lawsuit from C&C Excavation. (Conference call with Ryan Browne from Hall and Evans)  
Ryan Browne from Hall and Evans stated pursuant MCA 2-3-203 (4)(a) requested a closed executive session to discuss strategy on the Water System Improvement Project lawsuit.

Mayor Portra closed the meeting at 7:23 PM for executive session.

Mayor Portra opened the meeting at 8:06 PM from the executive session.

### Local Emergency Planning Committee

No update. Next meeting date: April 10, 2018 at 2 PM in Bainville

### Trail Committee Update—No Update

Old Business

A. Zoning Permits:

- B. Approve the Montana Department of Transportation Yearly Certification of Roadway Mileage – SFY 2019.

Clerk Rogers indicated she will send the annexation resolution along with the Yearly Certification of Roadway Mileage back to Montana Department of Transportation.

New Business

A. Zoning Permits:

Matt Giese presented a building permit to build a shed. The council discussed the permit. Scott Ross moved to approve the permit. Mandy Hickel seconded the motion. All voted in favor and motion carried.

- B. Approve the final plat for the new Bainville Cemetery.

The council reviewed the plat. Mayor Portra brought it to the attention of the council that an extra portion of the plat was included where the current road lays. Scott Ross motioned to approve the final plat for the new Bainville Cemetery with the extra acreage. Mandy Hickel seconded the motion. All voted in favor and motion carried.

- C. Direct Staff to advertise for Summer Maintenance Workers

Mayor Portra, with the consent of the council, directed staff to advertise for the Summer Maintenance Workers.

- D. Upcoming Trainings:

1. Water and Wastewater Operator Workshop in Culbertson April 10-11, 2018 at Dry Prairie  
Lyle and Dan Lambert will attend the workshop.
2. Municipal Summit by MLCT, MMIA, and LGC April 19, 2018 in Fort Peck –No one is interested in going.
3. MMCT/FOA 2018 Municipal Institute May 6-11, 2018 at Red Lion/Billings Hotel and Convention Center.

Clerk Rogers will attend the Clerk's Institute.

4. Elected Officials 2018 Montana Municipal Institute May 8-10, 2018 at the Red Lion/Billings Hotel and Convention Center

Ron Butikofer will be attending the Elected Officials Workshop.

- E. Treasurer's Report:

- Approve claims with checks dated April 9, 2018 in the amount of \$18,750.01
- Approve JV, UB Vouchers, and Payroll slips
- Void Checks 11674—11680 due to printing error

Scott Ross moved to approve the Treasurer's Report. Mandy Hickel seconded the motion. All voted in favor and motion carried.

Scott Ross moved to adjourn the meeting at 9:20 PM. Mandy Hickel seconded motion. All voted in favor and motion carried.

Attest:

Approved By:

/s/Nikki Rogers  
Nikki Rogers, CMC/CMMC  
Clerk-Treasurer

/s/Dennis Portra  
Dennis Portra  
Mayor