

## Regular Meeting Minutes of June 14, 2018 Bainville Town Council

**The Regular meeting** of the Bainville Town Council was called to order at 7:30 p.m. by Mayor Dennis Portra at the Bainville Town Hall, 211 Clark Avenue East. Present were: Ron Butikofer, Mandy Hickel, Dennis Portra and Scott Ross. A **quorum** was established. Also present were Clerk, Nikki Rogers; Public Works Director, Lyle Lambert; City Attorney, Greg Hennessey. Guests included: Angela Benson, Francis LaBounty, Chuck Hyatt, and Cora Norton.

Scott Ross moved to approve the agenda as submitted. Ron Butikofer seconded the motion. All voted in favor and motion carried.

Scott Ross moved to approve the minutes dated May 17, 2018 as submitted. Ron Butikofer seconded the motion. All voted in favor and motion carried.

### Public Comment

#### A. Property Clean up Complaints

A concerned citizen sent in a complaint on the condition of various places throughout the town of Bainville. She would like to see the town address these conditions with property owners before the All School Reunion and Heritage America Celebration June 29, 30, and July 1, 2018. Clerk Rogers indicated a notice went out in the mail for property owners to clean up their properties.

#### B. Bainville School Board Letter regarding property cleanup

Chuck Hyatt, from the Bainville School, delivered a letter addressed to the Bainville Town Council from the School board regarding the Town clean up. The board has asked the Bainville Town Council to join them and help take pride in the community by working with the citizens in keeping Bainville a beautiful town.

### Public Works Report

Lyle Lambert, Public Works Director, gave the following report:

- The parking lot at Simard park has been finished with some new gravel. The Mayor commented it looks a lot better.
- The bagger for the lawn mower has been ordered and will be installed when it comes in.
- The two water (R. Mannings and J. Beards) and one sewer (Lyle Lambert) repairs are finished.
- Public Works returned a 12" valve to Core and Main as there is a valve already installed by Native Energy for the Macbain Workforce housing (mancamp).
- Dave Winn Trucking has graveled Seconded Street and brought in a couple of stockpile loads.
- Both the skidsteer and toolcat are nearing their hour limit. Miles City Bobcat will be bringing both by the end of the month or first part of next month. Mr. Lambert stated it will cost an extra one-time cost of \$1,500.00 in regard to the new standard options: ride control, reverse fan, and heated seats. The cost will be roughly \$4,500.00 for next fiscal year.
- No new information on the park lights
- No new information on the trailer for the water tank
- Public Works will spray Simard Park 2-days before the celebration for mosquitos
- Bowker Sanitation has offered to bring a roll off in for "Metal Only" drop offs. Dan Lambert will monitor the dumpster on Monday and Wednesdays at the lagoon otherwise it will be appointment only.
- Mr. Lambert spent 5 hours with ISO regarding our fire suppression insurance. The town should see a possible 2 point drop in insurance.
- Public Works has replaced two sprinkler heads in Simard Park due to someone running over them.

Roosevelt County Sheriff's Department Update—Mr. Lambert indicated there may be an increase in police presence in town in case of pipeline protests down by Snowden Bridge.

### Legal Issues

1. Discussion on a quiet title for the Dorothy Crawley property—Attorney Hennessy  
Quiet title paperwork is moving along.
2. Update on Water System Improvement Project lawsuit from C&C Excavation.  
The Water System Improvement Project lawsuit is completed.

### Local Emergency Planning Committee

Next meeting date: July 10, 2018 at 2 PM in Wolf Point

### Trail Committee Update

The trail committee held their first meeting on June 12, 2018 to discuss ideas for a walking trail around and through Bainville. Jordan Mayer from Interstate Engineering brought some maps of the town for the committee members to make their suggestions of routes. The next meeting will be July 9, 2018 at 7PM.

### Old Business

- A. Discussion on a Community Decay Ordinance—Clerk Rogers  
Clerk Rogers presented the council with another version of the Community Decay Ordinance. Mayor Portra indicated he would like to take the draft home and read it for next time before setting a public hearing.

### New Business

#### A. Zoning Permits:

1. Bainville Homestead Properties—Building Permit for a Shed 12 X 20—**Remove from consideration at this time**
2. Travis Wills--Building permit for a Garden Shed 10 X 12  
Mr. Wills would like to build a metal 10 X 12 garden shed within the boundaries of his fence. Scott Ross moved to approve the metal 10 X 12 garden shed with the condition it must be within the 10-foot setbacks. Mandy Hickel seconded the motion. All voted in favor and motion carried.
3. Simard Park request on July 2 for a Family Reunion—*No Information received yet*  
Clerk Rogers indicated Dennis Stromme has requested the use of Simard Park but the paperwork is in the mail. He mentioned they would like to have a picnic in the park on July 2, 2018. Scott Ross moved to approve the request for the use of Simard Park by Dennis Stromme provided the required paperwork and fee is in a timely manner. Mandy Hickel seconded the motion. All voted in favor and motion carried.
4. Diane Panasuk—Fence Permit on 207 Rhea
5. Diane Panasuk—Fence Permit on 210 Evans  
The council reviewed the 2 fence permits from Diane Panasuk. Ms. Panasuk would like to add a decorative fence to each of the cabins at the Welcome Court and around the back of her house on Rhea Street. Scott Ross moved to approved both fence permits at 207 Rhea and 210 Evans. Ron Butikofer seconded the motion. All voted in favor and motion carried.

- B. A resolution of the Bainville Town Council to declare certain days to shoot fireworks within Town limits—Clerk Rogers

Clerk Rogers indicated on June 13, 2016 the council passed an ordinance defining each year when to be able to shoot or fire off fireworks. The clerk suggested June 29, 2018 until 2:00 AM MDT on July 5, 2018. The Mayor and council discussed the dates of the Heritage America celebration and

All School Reunion. Scott Ross moved to adopt a resolution to declare certain days to shoot fireworks within Town limits be June 29, 2018 until 2:00 AM MDT on July 5, 2018. Mandy Hickel seconded the motion. All voted in favor and motion carried.

C. Update on Town Ambulance—Clerk Rogers

Clerk Rogers indicated the Ambulance has been fixed by the Roosevelt Memorial Center. The oil pump went out and Eagle Ford in Sidney replaced it.

D. Treasurer's Report:

- Approve claims with checks dated June 14, 2018 in the amount of \$22,591.10
- Approve JV, UB Vouchers, and Payroll slips
- Budget Calendar
  - Meeting June 21, 2018
  - Resolution—Set a public hearing on preliminary FY 18-19 budget for August 13, 2018.
  - Meeting July 12, 2018
  - Meeting July 19, 2018
  - Resolution—Adopting budget on August 13, 2018
  - Budget due to the state by September 6, 2018

Scott Ross moved to approve the treasurer's report and claims with checks dated June 14, 2018 in the amount of \$22,591.10. Ron Butikofer seconded the motion. All voted in favor and motion carried.

Scott Ross moved to adjourn the meeting at 8:30 PM. Ron Butikofer seconded motion. All voted in favor and motion carried.

Attest:

Approved By:

/s/Nikki Rogers  
Nikki Rogers, CMC  
Clerk-Treasurer

/s/Dennis Portra  
Dennis Portra  
Mayor