

**Regular Meeting Minutes of December 10, 2018
Bainville Town Council**

The Regular meeting of the Bainville Town Council was called to order at 7:00 p.m. by Mayor Dennis Portra at the Bainville Town Hall, 211 Clark Avenue East. Present were: Ron Butikofer, Mandy Hickel, Dennis Portra and Scott Ross. A **quorum** was established. Also, present were Clerk, Nikki Rogers; Public Works Director, Lyle Lambert. City Attorney, Greg Hennessey was absent. Guests included: David Norton.

Scott Ross moved to approve the agenda with the addition of voiding check #11980 in the Treasurer's Report. Mandy Hickel seconded the motion. All voted in favor and motion carried.

Scott Ross moved to approve the minutes dated November 12, 2018 as submitted. Ron Butikofer seconded the motion. All voted in favor and motion carried.

Public Comment

A web complaint was filed on November 27, 2018 regarding two dogs on the playground at the school intimidating children. They were not acting aggressive but were jumping at and on small children. No description of the dogs was given so nothing could be done but the school was aware of the issue.

Public Works Report

Lyle Lambert, Public Works, gave the following report:

- Another Badger meter is having issue regarding high water usage at Clayton and Jeana Goff's new house.
- The two new buildings at the lift station and lagoon are complete. Some problems have risen with the garage door on the lagoon building, but Dan Lambert will get it fixed correctly.
- Mr. Lambert will check to see if there is enough money left in the RRGL Wastewater grant for a shop heater.

Roosevelt County Sheriff's Department Update

Mayor Portra asked Clerk Rogers if the letter to the property owner was issued regarding parking on the sidewalks on Clinton Street. Clerk Rogers stated she has not sent the letter yet.

Legal Issues Report

1. Discussion on a quiet title for the Dorothy Crawley property—Attorney Hennessey was not in attendance but sent an email stating the quiet title is progressing.
2. MacBain/RL Signor Legal Issue—Clerk Rogers indicated the property taxes were paid for the MacBain property therefore the amount of \$32,009 goes to the delinquent water/sewer bill.
3. S Panasuk Litigation—Clerk Rogers indicated the delinquent water/sewer bill was paid in "protest," so the county is waiting to issue the check when the protest has been resolved.

Local Emergency Planning Committee—No Update

Next meeting date: December 11, 2018 at 2 PM in Wolf Point.

Trail Committee Update—No Update

- Community Development Block Grant (CDBG) Planning Grant for Trails Plan

Old Business

- A. Authorize the Mayor to sign the release of funds for the Department of Natural Resources and Conservation Loan A and Loan B in the total amount of \$110,029—Clerk Rogers
- B. Authorize the Mayor to sign the following forms in regard to the Water System Improvements Project (Clerk Rogers):

- Construction Completion Certificate
- Borrower Certification on Payrolls and Statement of Compliance
- Borrower Certification of American Iron and Steel (AIS)
- Project Performance standards Certificate
- One year performance criteria for the Town of Bainville Water System Improvements Project-2016 Construction

Both items A and B were tabled until the finalization of the water meters.

C. Review the sewer line proposal for Gracie’s Bar and Casino at 212 Clinton Street ST N

Mayor Portra spoke with the engineer regarding the letter from DEQ saying it is ok. He asked Mr. Lambert to follow up with some documentation from DEQ regarding the proposed sewer line.

New Business

A. Resolution-- A resolution to declare certain days to shoot fireworks within Town limits.

Clerk Rogers presented a resolution asking for the Council to decipher the days to shoot off fireworks in conjunction with the New Year holiday. Mayor and Council discussed the following days: December 23-25, 2018 and December 29, 2018 until January 1, 2019. Scott Ross moved to adopt a resolution to declare certain days to shoot fireworks within the Town of Bainville with sunset December 23, 2018 to December 25, 2018 until 11:59 PM and sunset on December 29, 2018 to January 1, 2019 until 11:59 PM. Ron Butikofer seconded the motion. All voted in favor and motion carried.

B. Approve and authorize the Mayor to sign the Dakota Pump and Control service contract in the amount of \$700.00 for the annual service inspection.

Clerk Rogers stated the following contract is a yearly contract with Dakota Pump and Control services to service the lift station. Scott Ross moved to approve the annual service inspection contract in the amount of \$700.00 to Dakota Pump and Control services. Ron Butikofer seconded the motion. All voted in favor and motion carried.

C. Treasurer’s Report:

- Approve claims with checks dated December 10, 2018 in the amount of \$29,715.02
- Approve JV, UB Vouchers, and Payroll slips
- Void Check number 11980

Ron Buitikofer moved to approve the Treasurer’s Report and to pay claims with the checks dated December 10, 2018 in the amount of \$29,715.02. Scott Ross seconded the motion. All voted in favor and motion carried.

Scott Ross moved to adjourn the meeting at 7:35 PM. Ron Butikofer seconded motion. All voted in favor and motion carried.

Attest:

Approved By:

/s/Nikki Rogers
Nikki Rogers, CMC
Clerk-Treasurer

/s/Dennis Portra
Dennis Portra
Mayor