

**Regular Meeting Minutes of June 10, 2019**  
**Bainville Town Council**

**The Regular meeting** of the Bainville Town Council was called to order at 7:00 p.m. by Mayor Dennis Portra at the Bainville Town Hall, 211 Clark Avenue East. Present were: Ron Butikofer, Mandy Hickel, Dennis Portra and Scott Ross (entered at 7:07 PM). A **quorum** was established. Also present were Clerk, Nikki Rogers; Public Works Director, Lyle Lambert; City Attorney, Greg Hennessey. Guests included: Chuck Hyatt, Russel Bowker, Allen Bowker, Dustin Harvey and Lindsey McNabb.

Ron Butikofer moved to approve the agenda as corrected with the addition of a Building Permit from Benjie Butikofer under New Business. Mandy Hickel seconded the motion. All voted in favor and motion carried.

Ron Butikofer moved to approve the minutes dated May 16, 2019 as submitted. Mandy Hickel seconded the motion. All voted in favor and motion carried.

Public Comment

A written complaint was filed with the Town office regarding little dogs at large running and barking around the Bainville School housing. The complaint indicated the little dogs are scaring the little kids. Clerk Rogers will issue a letter to the owners across the alley from the School housing regarding their dogs.

Public Works Report

Lyle Lambert, Public Works, gave the following report:

- Culvert Replacement—has gone well. Culverts have been replaced at Duane Rabbe Jr.'s 109 Tubman Street and at the alley way between 2<sup>nd</sup> ST and 3<sup>rd</sup> ST on Rhea Avenue. The Culvert and drainage system at the corner of Evans and Rhea needs to be fixed in the future.
- Dan Lambert and Lyle Lambert will both attend the training: Wastewater lagoon Optimization and Troubleshooting, Great Falls July 8-9, 2019.
- Ron Butikofer asked Mr. Lambert if the Town can buy a vehicle for the summer kids to drive so they don't have to use their own vehicle for work. Mayor Portra commented that budget season is upon us therefore they can talk about it at the Special Budget Meeting.
- The Town ordered 2 Pit Meters for Diane Panasuk's Welcome Court then Public Works will be able to put in her meters.

Roosevelt County Sheriff's Department Update--None

Legal Issues--None

1. Discussion on a quiet title for the Dorothy Crawley property—Attorney Hennessey
2. MacBain/RL Signor Legal Issue
3. S Panasuk Litigation Update

Local Emergency Planning Committee--None

Update from meeting in Bainville on May 14, 2019

Next LEPC meeting has been cancelled

Trail Committee Update--None

- Community Development Block Grant (CDBG) Planning Grant for Trails Plan

Old Business--None

- A. Review the sewer line proposal for Gracie's Bar and Casino at 212 Clinton Street ST N

## New Business

### A. New Permits:

- Angela Kummer, 20x20 Cement Pad at 105 Evans Street

Mayor Portra and council reviewed this application and find it is in compliance. Scott Ross moved to approve Angela's permit. Ron Butikofer seconded the motion. All voted in favor and motion carried.

- Williston Regional Economic Development Corporation, Simard Park Use June 19, 2019.

Mayor Portra indicated the Williston Regional Economic Development Corp will be in town to put on a free BBQ at Simard Park in appreciation. Each year they pick three surrounding communities to go out and have a BBQ.

Scott Ross moved to approve the Special Use Permit. Ron Butikofer seconded the motion. All voted in favor and motion passed.

- Benjie Butikofer, Garden Shed at 206 Tubman Street

The Mayor and Council discussed this permit. The shed is on skids and can be moved at any time.

Scott Ross moved to approve the permit. Mandy Hickel seconded the motion. Scott Ross and Mandy Hickel voted aye while Ron Butikofer abstained from the vote. Motion passed

### B. New Siren location—DES, Lindsey McNabb

Lindsey McNabb, Roosevelt County Disaster and Emergency Services, stated she wrote a Homeland Security grant for some new sirens for the county. Each town will receive a new siren so she would like the council to choose a location for the new siren. A couple of suggestions that came to mind is the old water hill or at the lagoon. Nothing was finalized and the council will keep talking about a location.

### C. Request from Bowker Sanitation to move garbage days to Wednesday from Fridays.

- *Complaint regarding garbage service at the Redhills Rentals*

Allen Bowker, Bowker Sanitation, asked the council if it would be ok to move garbage service days to Wednesday instead of Friday. He feels this would be able to accommodate with the school for Russell to drive bus for some extra-curricular activities as the school is short-handed for bus drivers. The Mayor and Council discussed changing the days and by council consensus they will start on July 3, 2019 being the first Wednesday for service.

Mr. Bowker also addressed the complaint regarding the garbage service at the Redhills Rentals. He will speak with the property owner to find out what they can do to alleviate the growing garbage issues. Boxes are not being broken down in the dumpsters and making it look full. He does empty the rear load dumpsters every two weeks and sometimes in between with his personal van but the dumpsters should be adequate enough to accommodate the residents of the apartments. A possible solution would be to bring in the side load dumpsters and dump them every week with the rest of town but notes the black dumpsters are a little smaller than what they currently have.

### D. Treasurer's Report:

- Approve claims with checks dated June 10, 2019
- Approve JV, UB Vouchers, and Payroll slips
- Void Check #12131 due to printer error and Check #12111 due to an overpayment

- Review the upcoming budget calendar for the fiscal year 2019-20.
  - Proposed Budget Meetings:
    - Meeting June 18, 2019
    - Meeting June 25, 2019
    - Council Meeting July 8, 2019--Resolution—Set a public hearing on preliminary FY 19-20 budget for August 12, 2019.
    - Meeting July 16, 2019
    - Meeting July 23, 2019
    - Resolution—Adopting budget on August 12, 2019
    - Budget due to the state by September 5, 2019

Scott Ross moved to approve the claims, voiding checks 12131 and 121111, and Treasurer’s Report. Ron Butikofer seconded the motion. All voted in favor and motion carried.

Scott Ross moved to adjourn the meeting at 8:02 PM. Ron Butikofer seconded motion. All voted in favor and motion carried.

Attest:

Approved By:

/s/Nikki Rogers  
 Nikki Rogers, CMC  
 Clerk-Treasurer

/s/Dennis Portra  
 Dennis Portra  
 Mayor