

**Regular Meeting Minutes of July 8, 2019
Bainville Town Council**

The Regular meeting of the Bainville Town Council was called to order at 7:00 p.m. by Mayor Dennis Portra at the Bainville Town Hall, 211 Clark Avenue East. Present were: Mandy Hickel, Dennis Portra and Scott Ross. Ron Butikofer was absent. A **quorum** was established. Also present was Clerk, Nikki Rogers. Public Works Director, Lyle Lambert and City Attorney, Greg Hennessey. were absent. Guests included: Diane Panasuk, .

Mandy Hickel moved to approve the agenda as submitted. Scott Ross seconded the motion. All voted in favor and motion carried.

Scott Ross moved to approve the minutes dated June 10, 2019 and June 26, 2019 as submitted. Mandy Hickel seconded the motion. All voted in favor and motion carried.

Public Comment

Diane Panasuk asked the council to look into the usage on her Welcome Court meters as it is extremely high. Clerk Rogers indicated no usage was billed from January 2019 until May 31, 2019 for the North meter in the Welcome Court. Mr. Dan Lambert went to replace the north meter only to find out the meter had already been replaced by the initial change out in January. Ms. Panasuk indicated she did not have anyone in her rentals and the water has been shut off. Clerk Rogers will make a print out of her usage since the meter has been put in.

Public Works Report

Clerk Rogers indicated Patrick Construction will be replacing the damaged culvert on Highway Avenue and Duval sometime this week.

Roosevelt County Sheriff's Department Update—None

Legal issues

Clerk Rogers indicated Mr. Hennessy gave the following update:

1. Discussion on a quiet title for the Dorothy Crawley property—Attorney Hennessy
The process is continuing and is winding down.
2. MacBain/RL Signor Legal Issue—No new update
3. S Panasuk Litigation Update—Mr. Hennessy is waiting on an updated litigation report.

Local Emergency Planning Committee—No Update

Next meeting is July 11, 2019 in Froid

Trail Committee Update

1. Community Development Block Grant (CDBG) Planning Grant for Trails Plan

Old Business

- A. Review the sewer line proposal for Gracie's Bar and Casino at 212 Clinton Street ST N
No new updates

New Business

- A. New Permits:
- Andy Ullmer, Sidewalk at 12 Clark Avenue West

Mr. Ullmer filled out a building permit and called the council members to get consent to do his sidewalks with his left-over cement from another job. Mayor Portra and Mr. Butikofer consented for him to do the work.

- Kyle Crusch, Garage at 307 Clinton Street

The Mayor and council members discussed this permit and would like a better description from Mr. Crusch on where his building will be placed within his property lines. He must be in his 10 foot setbacks.

- B. **Resolution**—A resolution adopting Fiscal Year 2019-2020 preliminary budget and set the public hearing for August 12, 2019.

Clerk Rogers indicated to the council that this resolution will start the budget process. This is only for the preliminary budget and it will set the public hearing for August 12, 2019.

Scott Ross moved to adopt a resolution for Fiscal Year 2019-2020 preliminary budget and set the public hearing for August 12, 2019. Mandy Hickel seconded the motion. All voted in favor and motion carried.

- C. Update from Bainville Community Association regarding the Heritage America Celebration

Clerk Rogers indicated Mr. John Gilligan asked if the Town had any issues over the Heritage America Celebration. He was unable to attend the meeting. Mayor and council discussed the use of fireworks during the celebration where crowds gathered.

Dana Salivar asked the Town if it would be possible to get a letter from the Town indicating they would be able to get mortars for next year's celebration. Mayor Portra with the consent of the council will draft a letter. Clerk Rogers suggested checking with MMIA to make sure there was no problem issuing a letter.

Scott Ross suggested having an age limit to be able to purchase fireworks in the town of Bainville. Currently there is no state law requiring the firework vendors to have a set age limit on what people under 18 can buy.

Diane Panasuk asked the Mayor if it would be possible to bring in a porta potty for the summer and put it in the park.

- D. Treasurer's Report:

- Approve claims with checks dated July 5, 2019
- Approve JV, UB Vouchers, and Payroll slips
- Void Check #12138 thru #12162 due to printing err.
- Revised the upcoming budget calendar for the fiscal year 2019-20.

Proposed Budget Meetings:

- Meeting July 16, 2019
- Meeting July 23, 2019
- Resolution—Adopting budget on August 12, 2019
- Budget due to the state by September 5, 2019

Scott Ross moved the Treasurer's Report. Mandy Hickel seconded the motion. All voted in favor and motion carried.

Scott Ross moved to adjourn the meeting at 7:50 PM. Mandy Hickel seconded motion. All voted in favor and motion carried.

Attest:

Approved By:

/s/Nikki Rogers
Nikki Rogers, CMC
Clerk-Treasurer

/s/Dennis Portra
Dennis Portra
Mayor