

Regular Meeting Minutes of April 13, 2015 Bainville Town Council

The Regular meeting of the Bainville Town Council was called to order at 7:00 p.m. by Mayor Dennis Portra at the Bainville Town Hall. Present were: Matt Giese, Dennis Portra and Scott Ross. A **quorum** was established. Also present were Clerk, Nikki Rogers; Public Works Director, Lyle Lambert; City Attorney, Greg Hennessey. Guests included: Eric Newton, Diane Panasuk, John Gilligan, David Norton, Emily Wortman, and Benjie Butikofer.

Matt Giese moved to approve the agenda with the addition of Michael Ayers. Scott Ross seconded the motion. Motion carried. All voted in favor and motion carried.

Matt Giese moved to approve the minutes dated March 9, 2015 as submitted. Scott Ross seconded the motion. All voted in favor and motion carried.

Public Comment

John Gilligan asked with the Main Street Restoration dissolving, what will happen to the money that was raised for the gun raffle? Mr. Ross indicated it is still being held in a bank account and Erin Romo is the contact person for anything regarding the Main Street Restoration.

Melissa Brown raised some questions regarding the high water bills.

Public Works Report

Lyle Lambert, Public Works Director, stated they are having trouble with the lift station pumps only pumping at 55 instead of 90-110. He will contact Dakota Pump to come out and fix the pumps.

- The water in Simard Park has been turned on for the summer. He brought a proposal to the council regarding Greener by the Yard. Matt Giese moved to approve the Greener by the Yard proposal to spray Simard Park. Scott Ross seconded the motion. All voted in favor and motion carried.
- The excavation by Hellwegs has been dealt with as they should be done burying the trench.
- Mr. Lambert found some lights at Home Depot for the park and asked the council to approve getting the lights. Scott Ross moved to approve getting 3 new park lights. Matt Giese seconded the motion. All voted in favor and motion carried.
- Mr. Lambert submitted a proposal for a 50 kw Generac Generator out of Brighton Colorado in the amount of \$15,600 with a switch. Matt Giese moved to approve purchasing the Generac Generator in the amount of \$15,600 plus shipping. Scott Ross seconded the motion. All voted in favor and motion carried.
- Mr. Lambert discussed the situation with the water usage. Many customers have been experiencing low usage in December, January, and February but March usage is extremely high in regards to their bills. Mr. Lambert talked to several companies who make our meter and readers and found out they only last on average 8-12 years. Many meters and readers are 20-50 years old in town. The parts inside the meter wear out over time and give inconsistent readings. Mr. Lambert asked the council if they would consider moving to an automated meter reading system. He gave the council a quote on what it would cost to move to the Badger meter reads via cellular.
- Mr. Lambert asked again for the Sewer Jet Trailer. The council stated they would like to wait until the FY 16 budget.
- The Council discussed the one application received for the Seasonal Mower/Maintenance Worker. The worker will answer to Lyle Lambert. Mayor Portra moved to hire Dmetri Ross with the starting pay of \$15.00/hour to mow, weed-eat, and perform other duties regarding city property. Matt Giese seconded the motion. Mayor Portra and Mr. Giese voted in favor while Scott Ross abstained from the vote.

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Roosevelt County Sheriff's Department Report--None

Mr. Hennessy stated he is still working on getting the contract between the Town of Bainville and Roosevelt County Attorney's office drafted. He provided the council with a sample contract between the County Attorney's office and the City of Wolf Point.

Old Business

A. Approve land lease for Berwick Property—Patrick Murtagh and Greg Hennessey

Matt Giese moved to approve the land lease between the Town of Bainville and Bears Coulee Ranch, LLC in the amount of \$10,000 for the water storage tank. Scott Ross seconded the motion. All voted in favor and motion carried.

B. FY 16 Budget

The council discussed having a budget work meeting on April 27, 2015 at 7:00 PM in the Town Hall. Mayor Portra asked if the clerk would put a Salt Spreader for the Bobcat on the tickler items for the FY 16 budget.

C. Continued Town Hall discussion

Mayor Portra suggested calling Montana State University- Bozeman to see if anyone would like to do a project in designing a new Town Hall.

New Business

A. Zoning Permits:

1. Smokey's Inc.- Chapter 12 Sidewalk Violation

Mayor Portra stated he feels they were not in violation of Chapter 12 since he told them he did not think they needed a permit to replace the sidewalk. The council reviewed the permit and the remaining work on the permits. Matt Giese moved to approve the permit. Scott Ross seconded the motion. Mr. Giese and Mr. Ross voted in favor of the motion while Mr. Portra abstained from the vote.

2. Fence—Clay Mathews

Mr. Mathews would like to construct a fence on his newly acquired property at 12 Flynn Avenue. The council reviewed the permit application. Mr. Mathews will need to find the property pins before starting the project. The council has some conditions regarding the permit:

- The existing fence between the two garages must be moved back to the property line if they would like to replace it, otherwise the fence may remain where it is currently.
- They may keep the existing shed where it is located in the corner but if they tear it down or remove it then it must conform to the 10 foot setback rule.

B. Treasurer's Report: Approve Claims, JV and UB Vouchers

The council reviewed the claims, JV and UB Vouchers. Matt Giese moved to approve the claims, JV and UB Vouchers. Scott Ross seconded the motion. All voted in favor and motion carried.

1. Approve drawdown No. 3 and Invoice #161 from Murtagh Municipal Engineering in the amount of \$11,539.25.—Clerk Rogers

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Ms. Rogers presented the council with the third drawdown of the Montana State Revolving Fund Engineering Loan from Murtagh Municipal Engineering. Mayor Portra moved to approve drawdown No. 3 and Invoice #161 from Murtagh Municipal Engineering in the amount of \$11,539.25. Scott Ross seconded the motion. All voted in favor and motion carried.

2. Approve the travel for the clerk to the Montana Municipal Clerk's Institute in Billings on May 3-8, 2015.—Clerk Rogers

Ms. Rogers stated she would like to attend the Montana Municipal Clerk's Institute in Billings on May 3-8, 2015. Scott Ross moved to approve the travel for Ms. Rogers to attend the Montana Municipal Clerk's Institute in Billings on May 3-8, 2015. Matt Giese seconded the motion. All voted in favor and motion carried.

- C. Edward D. Jones Update—John Laqua

Mr. Laqua reviewed the Edward D. Jones accounts with the council. He brought a corporate resolution to add the clerk to the account and remove the former clerk. Scott Ross moved to adopt Resolution 131 Corporate Resolution to add Ms. Rogers and remove Ms. Romo from the signature card. Matt Giese seconded the motion. All voted in favor and motion carried.

- D. Harmon Annexation Update—Mr. Hennessy will contact the county in regards to the Harmon Annexation and Shotgun Creek Subdivision to make sure everything is in place and there is no hold up.

- E. Town of Bainville Welcome Sign—John Gilligan

John Gilligan stated he has approached several businesses regarding a possible Welcome to Bainville sign for Highway 2. He needs the Town Council's approval to ask the State of Montana.

- F. Update on Local Government Study Commission

1. Oath of Offices—Mayor Portra delivered the oath of offices to Melissa Brown, Toby Romo and John Gilligan.
2. Budget—Mr. Gilligan stated there are not much in expenses other than what the clerk has spent in Local Government Review books each of the members have received.
3. Tentative Timeline—Mr. Gilligan stated he has hopes the Local Government Review report will be ready by the June Council meeting.

- G. Bainville Business Forum—John Gilligan

Mr. Gilligan informed the council that he has approached about 14 businesses around Bainville including the man camps and oil companies in the area to see if there was interest in starting a Business Forum. He would like to see these businesses participate in a quarterly project like a Fourth of July Celebration event.

- H. Approve the use of grassy area by Senior Citizens Center for local food vendor sales. –Diane Panasuk

Diane Panasuk asked the council if it was possible to use the grassy area between the Senior Citizen Center and her store.

Scott Ross moved to create a Land Use Permit for community generating income. The cost of the permit would be \$25.00 for seasonal use. Dennis Portra seconded the motion. Dennis Portra and Scott Ross voted to approve while Matt Giese abstained from the vote.

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I. Park Bench Advertising—Michael Ayers

Michael Ayers asked the council if they would be willing to put in park benches around town so businesses could advertise on them. He left some information with the council to look over and decide at a later time.

Matt Giese moved to adjourn the meeting at 10:05 PM. Scott Ross seconded motion. All voted in favor and motion carried.

Attest:

Approved By:

/s/ Nikki Rogers
Nikki Rogers, CMC
Clerk-Treasurer

/s/ Dennis Portra
Dennis Portra
Mayor