

Regular Meeting Minutes of December 14, 2015 Bainville Town Council

The Regular meeting of the Bainville Town Council was called to order at 7:00 p.m. by Mayor Dennis Portra at the Bainville Town Hall. Present were: Matt Giese, Dennis Portra, Scott Ross and Mandy Hickel. A **quorum** was established. Also present were Clerk, Nikki Rogers; Public Works Director, Lyle Lambert. City Attorney, Greg Hennessey was absent. Guests included: Allen Bowker, John Gilligan, and Patrick Murtagh.

Scott Ross moved to approve the agenda with the addition of Item G. Garbage Contract under New Business. Matt Giese seconded the motion. All voted in favor and motion carried.

Matt Giese moved to approve the minutes dated November 9, 2015 as submitted. Scott Ross seconded the motion. All voted in favor and motion carried.

Public Comment—None

Public Works Report

Lyle Lambert, Public Works Director, informed the council on the following:

- The new water meters are currently being installed.
- Montana Rural Water loaned the Town of Bainville a locating tool to locate the water line in the school parking lot. It worked but it did not have the correct headphones, no instructions on how to use it, and the VHS tape came broken.
- The Salt and Sand spreader attachment has been delivered and works well.

Patrick Murtagh, Murtagh Municipal Engineering, stated Mayor Portra needs to sign an agreement with the highway department regarding the right of way.

Mr. Murtagh gave an update on the Water Project.

Roosevelt County Sheriff's Department Update—None

Public Hearing

Second and final reading on an Ordinance –An ordinance amending Title 8 Animals Chapter 8.04 Dogs to include regulations regarding the county ordinance.

Mayor Portra gave the second reading on the ordinance. There was no discussion. Matt Giese moved to adopt an ordinance amending Title 8 Animals Chapter 8.04 Dogs to include regulations regarding the county ordinance. Scott Ross seconded the motion. All voted in favor and motion carried.

Old Business

- A. Zoning Permits:
 - 1. Fence—Clay Mathews—No property pins found
 - 2. Fence Permit—Gary McLaughlin—No Property Pins found
 - 3. Fence at 6 Flynn Avenue East—Jessee Marble—Pending the closing on house
- B. Continued discussion on a new Town Hall—*No News*
- C. City Limits Map—Attorney Hennessey

Clerk Rogers will need to contact the County Auditor or Treasurer to get a certified copy of the annexation records.

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- D. Discussion regarding contracting services with the County Attorney's office.—
Attorney Hennessy

Clerk Rogers received an email on December 14, 2015 from Attorney Hennessy stating he was unable to attend the meeting. He mentioned at the Culbertson town meeting it was noted County Attorney Jim Patch hired a new deputy county attorney to replace Jordan Knudsen. He suggested Mayor Portra call and discuss an amount with the County Attorney's office.

- E. Update on building for lawnmower, weed eater, and other tools.—Lyle Lambert
Lyle Lambert, Public Works Director, discussed with the council an estimated price for a cold storage building to house the equipment. The estimated total of the building is \$21,561.00. Scott Ross moved to approve purchasing the building from Menards and pending construction contract. Mandy Hickel seconded the motion. All voted in favor and motion carried.

New Business

- A. Zoning Permits:

1. Addition/Mud Room—Lyle Freed

The council reviewed the permit application for a mud room addition from Lyle Freed. The addition will be within the 10 foot setbacks of the property line and Mr. Freed also owns the adjacent property.

Scott Ross moved to approve the Mudroom Addition permit for Lyle Freed. Mandy Hickel seconded the motion. Scott Ross and Mandy Hickel voted in favor while Matt Giese voted nay. Motion carried 2-1.

- B. Local Government Study Commission—John Gilligan

John Gilligan gave an update on the Local Government Study Commission. The commission is close to issuing their report and it will need to be out in the public for 30 days per state law. The council discussed when the ballot issue will come before the citizens. If the citizens vote for having another person on the council, when will the election take place? The clerk will contact the County Election office regarding the timeline.

- C. Town of Bainville Welcome Sign—John Gilligan

Clerk Rogers will contact the state to find out about the application process. Mayor Portra reminded the clerk when Highway 2 was being built the State Department of Transportation removed the 'Y' and the rock pillars which was the "Welcome to Bainville" sign.

- D. Bainville School Visionary Plan.—John Gilligan

Mr. Gilligan asked the Town Council if they would be interested in a mixed use building which could house the Town Office.

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E. LEPC—Benjie Butikofer
Lyle Lambert, Public Works Director, gave an update on the Local Emergency Planning Committee.

F. Holiday Decorations—Nikki Rogers
The council discussed the Holiday decorations are very old and need to be replaced. Ms. Hickel will look into some new decorations ideas for next year.

G. Garbage Contract—Bowker Sanitation
Allen Bowker, Bowker Sanitation, asked for the Town of Bainville to renew their contract for another year. He stated there will be no changes in the contract price.

Matt Giese moved to approve renewing the Bowker Sanitation contract for garbage services in the amount of \$4783.00 per month.

H. Treasurer's Report:

- Approve claims with checks dated December 14, 2015.
Scott Ross moved to approve the claims in the amount of ~~\$0000~~ \$30,769.07.
Matt Giese seconded the motion. All voted in favor and motion carried.

Matt Giese moved to void check #10728 due to Councilman Ross not attending the Glasgow training. Scott Ross seconded the motion. All voted in favor and motion carried.

- Approve JV, UB Vouchers, Payroll slips, and review Accounts Receivable.

Matt Giese moved to adjourn the meeting at 8:33 PM. Mandy Hickel seconded motion. All voted in favor and motion carried.

Attest:

Approved By:

/s/Nikki Rogers
Nikki Rogers, CMC
Clerk-Treasurer

/s/Dennis Portra
Dennis Portra
Mayor