

**Budget Special Meeting Minutes of May 26, 2021
Bainville Town Council**

The Regular meeting of the Bainville Town Council was called to order at 7:00 p.m. by Mayor Dennis Portra at the Bainville Town Hall, 211 Clark Avenue East. Present were: Ron Butikofer, Dennis Portra Matt Giese and Travis Wills was absent. A **quorum** was established. Also present were Clerk, Nikki Rogers; Public Works Director, Lyle Lambert; and City Attorney, Greg Hennessey was absent. Guests included: Sheriff Jason Fredericks, Deputy Tim Lingle.

Matt Giese moved to approve the agenda as submitted. Ron Butikofer seconded the motion. All voted in favor and motion carried.

Approval of minutes will be available at a later date

Public Comment—None

New Business

A. Discussion on the American Rescue Plan Act (ARPA) funds

Clerk Rogers presented the council with an update regarding the American Rescue Plan Act (ARPA) money coming from the US Treasury. She indicated the Town of Bainville will receive \$76,509 allocation directly from the US Treasury. Half of the funds will be transferred to the state on June 1, 2021 and the state will send it down to each of the cities and towns within the state. The second half of the funds will be sent around June 1, 2022. The allocation amount is based on population. The money can be spent on loss revenue, water, sewer or broadband infrastructure. The funds must be allocated by December 31, 2024 and spent by December 31, 2026.

She also said there is another allocation in the amount of \$110,585. With this allocation the state used the BARSAA method of dividing up the \$150 Million. The money will need to be used for Water, Sewer or Broadband infrastructure.

She asked the council to put together a plan on how to spend the money as the state and federal will need to have a plan on where the money is spent. Mayor Portra asked if the money could be used on the sewer line project from 5th Avenue to Rhea Avenue between Evans Street and Tubman Street. Money can also be used to pay for the meter install at the water house. Clerk Rogers also indicated it can be used to provide an IT upgrade at the office.

B. Review the preliminary budget for Fiscal Year 21-22—Was not discussed.

C. Review department budgets:

- **General Fund**
 - Legislative
 - Judicial
 - Financial
 - Auditing
 - Elections
 - Counseling Services
 - Facilities Administration

Law Enforcement Services

Sheriff Jason Frederick and Deputy Tim Lingle were in attendance for any questions or comments from council. Deputy Lingle provided the latest statistics for RCSO call for service. January 1, 2021 to May 26, 2021 there have been 50 calls for service inside City Limits and 78 Calls for service in the rural area. Last year during this time January 1, 2020 to May 26, 2020 there have been 40 calls for service inside City Limits and 113 Calls for service in the rural

area. Sheriff Frederick stated he now has a deputy living in each of the east end towns. Deputy Joe Moore recently joined the RCSO.

Fire Prevention

Road & Street Services

Street Lighting

Cemetery Services

➤ Cemetery Project

- Plot inventory
- Kiosk for Cemetery
- Shrubs
- Retaining Wall
- Fencing

Park and Recreation Services

➤ Simard Park Infrastructure Plan

- Public Restrooms
- Playground Equipment
- More Picnic Tables
- Parking
- Kiosk
- Splash Pad
- Tree Dedication

➤ Trail System for Bikes, Dogs, Walkers, Motor Bikes/ATV's

• **Water Projects**

➤ Replace Water Lines

• **Sewer Projects**

➤ Replace Sewer Lines

• **Road Projects**

➤ Culvert Rehab-Update Storm Drainage system

➤ Create and Replace Sidewalks

➤ Street Maintenance

• **Review CIP Projects**

➤ New Community Center

- Senior Center
- Museum
- City Library
- Office Spaces
- Council Meeting Space
- Town Office
- Emergency Shelter

➤ Purchase Equipment

- Purchase Town Vehicle
- Purchase Utility Vehicle for Summer Mowing
- Welcome to Bainville Sign
- Snowblower attachment
- Broom attachment

Matt Giese moved to adjourn the meeting at 7:55 PM. Ron Butikofer seconded motion. All voted in favor and motion carried.

Attest:

Approved By:

/s/Nikki Rogers
Nikki Rogers, CMC
Clerk-Treasurer

/s/Dennis Portra
Dennis Portra
Mayor