



- A. Appointment of council member to finish 2 year term.
- B. **Resolution**—A resolution providing an amendment of the Fiscal Year 2021-2022 budget to acknowledge amending expenditures exceeding the original appropriations and set a public hearing on September 12, 2022.
- C. **Resolution**—Adopt a resolution adopting fiscal year 2022-2023 preliminary budget and set the public hearing for September 12, 2022.

- D. **Resolution**—Adopt a resolution to commit general Tax Revenues to the capital projects fund.
- E. **Resolution**—Adopt a resolution requesting distribution of Bridge and Road Safety and Accountability (BaRSAA) program funds.
- F. Approve the Mayor to sign the Minimum Allocation grant for up to a \$300,000 water line replacement project.
- Approve the Mayor to sign a letter for the matching Grant from Roosevelt County's Minimum Allocation grant.
 - Approve the mayor to work with Roosevelt County to sign the resolution to distribute their Minimum Allocation grant to the Town of Bainville.
 - Approve using Interstate Engineering's design engineering scope of the project.
- G. Seitz Insurance update for Town owned equipment and property.
- H. Discuss 2021 Bobcat -Tool Cat Trade in
- A 12 month buyback program was signed by the mayor in 2014. Rex with Bobcat of Miles City said this program will no longer be in place due to Manufacturer changes. Trade in for new 2022 Tool Cat valued at \$81,588. Dealer offered \$56,556.80 for 2021 Tool Cat. With discount on new machine and a Municipal Discount the difference is \$2500.
- I. Approve and authorize the Mayor to sign a 5-year grazing lease for pasture on east side of Lagoon with Kirk Panasuk.
- J. Building Permits:
1. Danielle Romo—Special Use permit to hold a birthday party in Simard Park on September 3, 2022.
 2. Amanda Kinney—Building Permit for a shed at 619 Evans Street.
- K. Financial Report:
- FY20 annual budget was filed with the state 6/2022. 32 months late.
 - FY21 annual budget was filed with the state 8/2022. 22 months late.
 - FY22 annual budget will be filed with the state 9/2022. 11 months late.
 - FY23 annual budget will be filed with the state 10/1/2022. 0 months late.
 - o The mayor is preparing a preliminary budget to review with the council at a special meeting in August.
 - FY22 Annual Financial Report is due 12/31/22. We are in communication with Chet McLean and have started working on this.
 - We have an Audit for FY22 that will start by Bob Denning in August. This Audit will cover the request from the State to do a Review of FY22.

XI. Adjourn

Next Regular Meeting will be Monday, September 12, 2022, 7:00pm. at the City Office

Regular Meeting Minutes of July 18, 2022 Bainville Town Council

The Regular meeting of the Bainville Town Council was called to order at 7:00 p.m. by Mayor Toby Romo at the Bainville Town Hall, 211 Clark Avenue East. Present were: Carol Rasmussen, Toby Romo and Nick Tester. A **quorum** was established. Also present were Clerk, Nikki Rogers; and Public Works Director, Lyle Lambert was absent. Guests included: Cora Norton, David Norton, Darrel Rasmussen, James Walling, Community News.

Nick Tester moved to approve the agenda as submitted. Carol Rasmussen seconded the motion. All voted in favor and motion carried.

Carol Rasmussen moved to approve the minutes dated June 13, 2022 as submitted. Nick Tester seconded the motion. All voted in favor and motion carried.

Treasurer's Report:

- a. Approve claims with checks dated July 11, 2022 in amount of \$65,984.69.
Clerk Rogers asked the council to voice check #13314 in the amount of \$5,975.00 for an error in mod factor from Montana Municipal Interlocal Authority (MMIA).
Carol Rasmussen moved to approve claims with checks dated July 11, 2022 in amount of \$60,009.69 and void check #13314. Nick Tester seconded the motion. All voted in favor and motion carried.
- b. Approve claims with checks dated July 18, 2022 in the amount of \$1,923.82.
Clerk Rogers asked the council approve check # 13329 in the amount of \$5,823.00 for the correction from Montana Municipal Interlocal Authority (MMIA).
Nick Tester moved to approve claims with checks dated July 18, 2022 in the amount of \$7,746.82. Carol Rasmussen seconded the motion. All voted in favor and motion carried.
- c. Approve JV, Payroll slips in the amount of \$10,496.40.
Carol Rasmussen moved to approve Journal Vouchers, Payroll Slips in the amount of \$10,496.40. Nick Tester seconded the motion. All voted in favor and motion carried.
- d. Cash Balances in all funds
- e. YTD Expense & Revenue in all funds
- f. Receipts from Utility Billing for June 2022. Review Delinquent accounts.
- g. Approve Mayor to sign July payroll checks.
Nick Tester moved to approve the Mayor to sign July payroll checks. Carol Rasmussen seconded the motion. All voted in favor and motion carried.

Public Comment--none

Public Works/Fire Chief Report

- Grass Clippings area established at the lagoon.
- Main Water line project update.

This item was tabled until the next meeting.

- City projects: trees, alley's, streets.

Roosevelt County Sheriff's Department Update—None

- Citations—2

Local Emergency Planning Committee Update.—None

- Tabletop Exercise in Poplar on July 26, 2022 at 10:00 AM

Report from Sewer Impact Fee Committee

Mrs. Rasmussen updated the council on funds and the committee will be forwarding the recommendation report to the full council soon.

Report from Committee on Community Development

Mrs. Rasmussen stated the Committee on Community Development met and discussed possible projects for the Town of Bainville. The next meeting will be August 8, 2022 at 4:00 PM.

Old Business—None

New Business

A. EDUs changes & final numbers for FY23

Mayor Romo updated the council that our EDU's went down from 210.28 to 185.28

B. Acceptance of Councilperson Giese's resignation. Discuss MCA 7-4-4112 Filling Vacancies in Office.

Mayor Romo and Council discussed the next steps in appointing a new council member according to MCA 7-4-4112 Filling Vacancies. Clerk Rogers will put the vacancy posting on the website, and hang posters at the usual posting spots: Town Office, Post Office, Smokey's, Welcome Stop. The due date for letters of interest will be August 4, 2022 at 5:00 PM.

Nick Tester moved to accept Councilperson Giese's resignation. Carol Rasmussen seconded the motion. All voted in favor and motion carried.

C. Mosquito fogging.

Mayor and Council discussed fogging the Town for Mosquitos as it is noted on the property taxes. Mr. Tester will check with the County and Mayor of Wolf Point to see how to get it started. Clerk Rogers will check with fellow clerks in the area to see if they participate.

D. Noise ordinance discussion

Mayor Romo has been asked to look into a Noise Ordinance for the Town as he has received many complaints regarding skidsteer work or grinder work starting at night for 2-3 hours when people are trying to sleep.

E. Approve and authorize the Mayor to sign the contract with Sidney Tax Service.

Carol Rasmussen moved to approve and authorize the Mayor to sign a contract with Sidney Tax Service for consultant services on an as needed basis. Nick Tester seconded the motion. All voted in favor and motion carried.

F. Hiring of Short Term Workers and regular volunteers for Cemetery maintenance.

Mayor Romo stated the FFA group has been mowing the cemetery but he has been having trouble getting kids who are 16 and over together to mow. Mayor Romo will check with MMIA to see if anyone younger can do the clean-up work. Mr. Tester commented he thinks by not hiring temporary summer help has hurt keeping the Town looking good. Alleys, ditches, cemetery, and city lots are not being maintained. He suggested in possibly cutting back on the hours but not eliminate it all together. Mayor and Council will discuss this in the upcoming budget meetings.

G. Seitz Insurance update for Town owned buildings/equipment.

Mayor Romo stated Lyle Lambert has put a list together of City buildings and property. They will send the list to the Insurance and get updated quotes. Senior Citizen Center and generator at the lift station was not on the insurance. Any property that has a building on it is covered by Seitz Insurance and MMIA covers everything else.

H. Update on FY 2020 Financial Review from Denning and Downey and Town's response.

Mayor Romo stated there was two findings on the Financial Review but were cleared up.

I. Re-purposing of retired Ambulance.

Mayor Romo and the council discussed donating the ambulance to the Roosevelt Medical Center as a back up ambulance. Clerk Rogers will put it on a surplus resolution for the next meeting.

J. Request to keep one Portable Toilet at the Park.

Mayor Romo has received a request to keep one portable toilet in the park. Bainville Community Association will pay for the Portable Toilet until September. Is there interest in keeping it longer? By council consensus they will discuss it in the upcoming budget meetings.

K. Building Permits

1. Bainville Homestead Properties – Request to improve 3rd Street from Rhea Street north to Hill Avenue

Mayor Romo received a request to improve 3rd Street from Rhea Street north to Hill Avenue at the Bainville Homestead Properties expense. Carol Rasmussen moved to approve the request to improve 3rd Street from Rhea Street north to Hill Avenue. Nick Tester seconded the motion. All voted in favor with Mayor Romo abstaining from the vote.

2. Lisa Sullivan—Request for a 10x10 deck at 107 6th Avenue East—Paperwork was not submitted. This request was not approved.

L. Financial Report:

- Update on FY21 Delinquent budget.
- Chet McLean will start working on the Annual Financial Report and will finalize in August.
- Start putting together the FY2023 preliminary budget. (due 10/1/2022).
- What are Council goals for the FY23 budget?

Clerk Rogers will have the preliminary budget resolution ready for the next meeting in August.

Toby Romo moved to adjourn the meeting at 8:04 PM.

Attest:

Approved By:

Nikki Rogers, CMC
Clerk-Treasurer

Toby Romo
Mayor

For dates posted from 07/19/22 to 08/05/22
* ... Over spent expenditure

Claim/	Check	Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
6025	Water Line check at Duval/5th Avenue/Highway 327; located valve shut off	73	ALAN ENGELKE	400.00								
	238 08/01/22 Service Call			400.00			5210		430550	360		101000
			Total for Vendor:	400.00								
6026	Oil and Filter for skidsteer; FY 22 Expenses	214	Bobcat of Miles City	915.72								
	01-59665 04/26/22 Oil N Filters			245.00*			1000		430240	200		101000
	01-58578 02/01/22 Oil N Filter Toolcat			219.02			5310		430630	200		101000
	01-58297 01/12/22 Oil			145.20*			1000		430240	200		101000
	01-57835 12/13/21 Winter Oil Skid Shoe			306.50*			1000		430240	200		101000
			Total for Vendor:	915.72								
6012	Bowker Sanitation, city garbage collection, July 2022	22	Bowker Enterprises, LLC	5,165.64								
	July2022 08/16/22 city garbage 07/22			5,165.64			5410		430830	350		101000
6027	Bowker Sanitation, city garbage collection, Fuel Surcharge June and July 2022	22	Bowker Enterprises, LLC	647.76								
	4887 07/18/22 Fuel Surcharge Garbage 06/22			353.87			5410		430830	350		101000
	4926 08/02/22 Fuel Surcharge Garbage 07/22			293.89			5410		430830	350		101000
			Total for Vendor:	5,813.40								
6022	Councilperson; January 1, 2022 to December 31, 2023; July 2022	366	Carol Rasmussen	30.00								
	July22 08/31/22 Councilperson, 07/22			30.00			1000		410100	350		101000
			Total for Vendor:	30.00								
6028	Column Inch Town Council Vacancy 2022	334	Community News	54.80								
	2022-20535 07/28/22 Town Council Vacancy			54.80			1000		410500	330		101000
			Total for Vendor:	54.80								

For dates posted from 07/19/22 to 08/05/22
* ... Over spent expenditure

Claim/	Check	Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
6035			374 Dacotah Paper Co. Supplies for Firehall--FY 22	1,343.72								
	42909	05/31/22	Supplies for Fire Dept	1,088.38			1000		420440	200		101000
	49441	06/13/22	Supplies for Fire Dept	255.34			1000		420440	200		101000
			Total for Vendor:	1,343.72								
6029			209 Dave Winn Trucking Scoria Dumped behind Firehall for Alley	597.25								
	757	07/22/22	Scoria Dump Firehall Alley	597.25			2821		430200	200		101000
			Total for Vendor:	597.25								
6014			14 Dry Prairie Rural Water Dry Prairie Rural Water, City Water Supply, July 2022	7,031.58								
	July2022	08/31/22	citywater07/22DryPrairieRura	7,031.58			5210		430530	340		101000
			Total for Vendor:	7,031.58								
6020			347 Ecolab Pest Elimination Division Rodent Program for office and shop	120.00								
	7520469	08/14/22	Rodent Program-Shop	87.50			5310		430630	350		101000
	7520469	08/14/22	Rodent Program-Office	32.50			1000		411200	350		101000
			Total for Vendor:	120.00								
6007			6 Energy Laboratories Bac T tests, July 2022, Energy Labs	52.00								
	485356	07/13/22	Bac T tests 07/22EnergyLab	52.00			5210		430510	200		101000
			Total for Vendor:	52.00								
6030			38 Finnicum's Maxi Pop Up AG-5	59.98								
	A97118	07/28/22	Maxi Paw Popup	59.98			1000		411200	200		101000
			Total for Vendor:	59.98								
6031			357 First Call Computer Solutions, Remote Support for Printer Issues	175.00								
	81746	07/15/22	Remote Support	175.00			1000		410500	350		101000
			Total for Vendor:	175.00								

08/05/22
10:24:57

TOWN OF BAINVILLE
Claim Approval List
For the Accounting Period: 8/22

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Report ID: AP100V

For dates posted from 07/19/22 to 08/05/22
* ... Over spent expenditure

Claim/	Check	Invoice	#/Inv	Vendor #/Name/ Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
6032		999999		GRACIE GLOBAL LLC	1,200.00								
	GST Level 1 Full Certification- Billings MT 01/30/2023-			02/03/23									
	GG-09330	07/27/22	O Cantrell	Registration	1,200.00			2810		420100	380		101000
				Total for Vendor:	1,200.00								
6008				212 Lower Yellowstone Rural Electric	42.00								
	Lagoon pivot electricity, Lower Yellowstone Rural Electric Assn. July 2022												
	July2022	08/01/22	Lagoon pivot	electricity07/2	42.00			5310		430640	360		101000
				Total for Vendor:	42.00								
6015				198 Lyle Lambert	30.00								
	Fire chief, \$30, July 2022, Lyle Lambert												
	July2022	08/30/22	Firechief,07/22,LLambert		30.00			1000		420440	350		101000
				Total for Vendor:	30.00								
6016				119 MONTANA-DAKOTA UTILITIES CO.	895.06								
	Electricity, July 2022, Montana Dakota Utilities Co.												
	July2022	08/24/22	townhallelectricity	07/22	59.25			1000		410500	340		101000
	July2022	08/24/22	streetelectricity	07/22	530.02			1000		430263	340		101000
	July2022	08/24/22	gazeboelectricity07/22		26.84			1000		460400	340		101000
	July2022	08/24/22	wateratplantelec07/22		23.20			5210		430510	340		101000
	July2022	08/24/22	lagoon 07/22		99.32			5310		430630	340		101000
	July2022	08/24/22	Lift Station 07/22		113.34			5310		430630	340		101000
	July2022	08/24/22	Cemetery 07/22		20.77			1000		430900	340		101000
	July2022	08/24/22	Shop Building 07/22		22.32			2820		430200	340		101000
				Total for Vendor:	895.06								
6019				11 Nemont	230.97								
	Nemont telephone city office July 2022												
	July2022	08/16/22	Nemont 07/22 phone		182.67			1000		410500	340		101000
	July2022	08/16/22	Nemont 07/22 phone		48.30			5310		430640	340		101000
				Total for Vendor:	230.97								

For dates posted from 07/19/22 to 08/05/22
* ... Over spent expenditure

Claim/	Check	Invoice	#/Inv	Vendor #/Name/ Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
6024				365 Nick Tester	30.00								
				Council person January 2022 - December 2025; July 2022									
				July2022 08/11/22 Councilperson NTester 07/22	30.00			1000		410100	350		101000
				Total for Vendor:	30.00								
6009				216 Oasis Petroleum North America	80.81								
				Oasis Oil owner production costs 6530/2022, \$80.81 invoice S2022071000731									
				71000731 08/05/22 OasisOilproductioncost 07/22	80.81			2386		510300	300		101000
				Total for Vendor:	80.81								
6033				260 ODP Business Solutions, LLC	215.56								
				HP Ink for Office Printer									
				2556136870 07/18/22 Ink	215.56			1000		410500	200		101000
				Total for Vendor:	215.56								
6011				84 PENNY HENDRICKSON	150.00								
				City judge & clerk, July 2022, Penny Hendrickson									
				4638956777 08/28/22 CityJudge & Clerk 07/22	150.00			1000		410363	350		101000
				Total for Vendor:	150.00								
6010				2 Roosevelt County	833.33								
				Roosevelt County Sheriff contract, July 2022									
				July2022 08/30/22 Roos Co Sheriff Contract 072	833.33			1000		420100	300		101000
				Total for Vendor:	833.33								
6017				305 Roosevelt County Attorney	500.00								
				County Attorney Services for the Town of Bainville; July 2022									
				July2022 08/30/22 Attorney Services July 2022	500.00			1000		411130	350		101000
				Total for Vendor:	500.00								
6013				E 53 Rural Development	1,404.00								
				USDA Rural Development sewer loan payments, July 2022									
				July2022 08/30/22 sewerloan07/22RuralDevelop	1,404.00			5310		490000	610		101000
				Total for Vendor:	1,404.00								

For dates posted from 07/19/22 to 08/05/22
* ... Over spent expenditure

Claim/	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
6034	Spray Trailer FY 22	4638956777	06/22/22 Spray Trailer	243 S.Y.N.C.B./Amazon	457.21							
				457.21*			1000		440700	200		101000
				Total for Vendor:	457.21							
6023	Mayor January 2022 - December 2025; July 2022		364 Toby Romo	30.00								
	July2022 08/31/22 Mayor T Romo 07/22			30.00			1000		410100	350		101000
				Total for Vendor:	30.00							
6018	Gas for Operators and Equipment; Clerk		326 WEX Bank	782.10								
	82747531 08/30/22 Clerk			79.74			1000		410500	230		101000
	82747531 08/30/22 Water Gas			150.93			5210		430550	200		101000
	82747531 08/30/22 Sewer Gas			529.05			5310		430630	200		101000
	82747531 08/30/22 Facilities Gas			22.38			1000		411200	200		101000
			Total for Vendor:	782.10								
			# of Claims	28			# of Vendors	26				
			Total Electronic Claims	23,474.49								
			Total Non-Electronic Claims	1,404.00								
				22070.49								

Fund/Account	Amount
1000 GENERAL	
101000 Cash - Operating	\$5,560.47
2386 Oil Well Fund	
101000 Cash - Operating	\$80.81
2810 POLICE RESERVE TRAINING	
101000 Cash - Operating	\$1,200.00
2820 GAS TAX	
101000 Cash - Operating	\$22.32
2821 Gas Tax--HB#473 BARSAA	
101000 Cash - Operating	\$597.25
5210 WATER	
101000 Cash - Operating	\$7,657.71
5310 SEWER	
101000 Cash - Operating	\$2,542.53
5410 SOLID WASTE	
101000 Cash - Operating	\$5,813.40
Total:	\$23,474.49

08/05/22
10:24:58

TOWN OF BAINVILLE
Claim Approval Signature Page
For the Accounting Period: 8 / 22

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Report ID: AP100A

Claims were approved on August 8, 2022 by Town Council:

Claims

Check #	Type	Check	Vendor/Employee/Payee Number/Name	Check Amount	Period	Date Issued	CL #/Payroll	Notes
-99808	E		53 Rural Development	1404.00	8/22	08/08/22	CL 6013	1404.00
13333	SC		73 ALAN ENGELKE	400.00	8/22	08/08/22	CL 6025	400.00
13334	SC		214 Bobcat of Miles City	915.72	8/22	08/08/22	CL 6026	915.72
13335	SC		22 Bowker Enterprises, LLC	5813.40	8/22	08/08/22	CL 6012	5165.64
							CL 6027	647.76
13336	SC		366 Carol Rasmussen	30.00	8/22	08/08/22	CL 6022	30.00
13337	SC		334 Community News	54.80	8/22	08/08/22	CL 6028	54.80
13338	SC		374 Dacotah Paper Co.	1343.72	8/22	08/08/22	CL 6035	1343.72
13339	SC		209 Dave Winn Trucking	597.25	8/22	08/08/22	CL 6029	597.25
13340	SC		14 Dry Prairie Rural Water	7031.58	8/22	08/08/22	CL 6014	7031.58
13341	SC		347 Ecolab Pest Elimination Division	120.00	8/22	08/08/22	CL 6020	120.00
13342	SC		6 Energy Laboratories	52.00	8/22	08/08/22	CL 6007	52.00
13343	SC		38 Finnicum's	59.98	8/22	08/08/22	CL 6030	59.98
13344	SC		357 First Call Computer Solutions, In	175.00	8/22	08/08/22	CL 6031	175.00
13345	SC		999999 GRACIE GLOBAL LLC	1200.00	8/22	08/08/22	CL 6032	1200.00
13346	SC		212 Lower Yellowstone Rural Electric	42.00	8/22	08/08/22	CL 6008	42.00
13347	SC		198 Lyle Lambert	30.00	8/22	08/08/22	CL 6015	30.00
13348	SC		119 MONTANA-DAKOTA UTILITIES CO.	895.06	8/22	08/08/22	CL 6016	895.06
13349	SC		11 Nemont	230.97	8/22	08/08/22	CL 6019	230.97
13350	SC		365 Nick Tester	30.00	8/22	08/08/22	CL 6024	30.00
13351	SC		216 Oasis Petroleum North America LLC	80.81	8/22	08/08/22	CL 6009	80.81
13352	SC		260 ODP Business Solutions, LLC	215.56	8/22	08/08/22	CL 6033	215.56
13353	SC		84 PENNY HENDRICKSON	150.00	8/22	08/08/22	CL 6011	150.00
13354	SC		2 Roosevelt County	833.33	8/22	08/08/22	CL 6010	833.33
13355	SC		305 Roosevelt County Attorney	500.00	8/22	08/08/22	CL 6017	500.00
13356	SC		243 S.Y.N.C.B./Amazon	457.21	8/22	08/08/22	CL 6034	457.21
13357	SC		364 Toby Romo	30.00	8/22	08/08/22	CL 6023	30.00
13358	SC		326 WEX Bank	782.10	8/22	08/08/22	CL 6018	782.10
Claims Total # of Checks:				27	Total:		23474.49	

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)

Payroll

Check		Vendor/Employee/Payee Number/Name	Check Amount	Period	Date Issued	CL #/Payroll	Notes
Check #	Type						
-89777	P	FIT	1960.28	7/22	07/29/22		
-89776	P	SIT	383.00	7/22	07/29/22		
13330	P	4 Dan Lambert	2495.68	7/22	07/29/22		
13331	P	5 Lyle Lambert	1476.82	7/22	07/29/22		
13332	P	11 Nikki Rogers	2593.34	7/22	07/29/22		
Payroll Total # of Checks:		5	Total:	8909.12			
Grand Total # of Checks:		32	Total:	32383.61			

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)



ULTIMATE PARENT ACCOUNT:
State of Montana

REPORT FOR:
Town of Bainville
0496-00-358814-2
JUL-01-2022 TO JUL-31-2022

PAGE 1

Purchase Activity Report

CARD NUMBER		CARD EMBOSSING	VEHICLE/ASSET IDENTIFIER	VEHICLE DESCRIPTION	PLATE (ST)		VIN		DEPARTMENT			
045500112672169920		UNIT 200-CLERK		Chevrolet Traverse					Clerk-Treasurer			

DATE MM-DD	TIME	SITE ADDRESS	PROMPT INFO	TRAN CODE	ODOM.	PROD	UNITS	COST/ UNIT	FUEL \$	OTHER \$	EXEMPT TAX	NET \$	REPORTED TAX
07-11	14:49	PREVIOUS ODOMETER Highway 2, Bainville, MT	N Rogers	OP	89,385 89,973	UNL	17.814	4.659	83.00			-3.26 79.74	-5.88
		PERIOD TOTALS			588		17.814		83.00			-3.26 79.74	-5.88
		YTD TOTALS			*****		147.190		552.01			-26.92 525.09	-47.92
		PERIOD AVGS: DPU, PPU, CPD			33.01			4.659	0.14				
		YTD AVG: PPU			*****			3.750	*****				
		***** TO ENSURE MORE ACCURATE MILEAGE REPORTING, VEHICLE DISTANCE STATISTICS ARE NOT CALCULATED WHEN KEY ODOMETER READINGS ARE NOT WITHIN AN ACCEPTABLE RANGE.											
		DEPARTMENT TOTALS FOR: Clerk-Treasurer											
		TOTAL FUEL - PERIOD					17.814	4.659	83.00			-3.26 79.74	-5.88
		YTD					147.190	3.750	552.01			-26.92 525.09	-47.92
		TOTAL PURCHASES - PERIOD					17.814		83.00			-3.26 79.74	-5.88
		YTD					147.190		552.01			-26.92 525.09	-47.92

Transaction and Fee legend can be found on the last page of this report.



ULTIMATE PARENT ACCOUNT:
State of Montana

REPORT FOR:
Town of Bainville
0496-00-358814-2
JUL-01-2022 TO JUL-31-2022

PAGE 2

Purchase Activity Report

CARD NUMBER		CARD EMBOSSING	VEHICLE/ASSET IDENTIFIER	VEHICLE DESCRIPTION	PLATE (ST)		VIN		DEPARTMENT					
045500112672169938		UNIT 400-PW		Chevy Pickup					Public Works					
DATE MM-DD	TIME	SITE ADDRESS	PROMPT INFO	TRAN CODE	ODOM.	PROD	UNITS	COST/ UNIT	FUEL \$	OTHER \$	EXEMPT TAX	NET \$	REPORTED TAX	
		PREVIOUS ODOMETER			300									
07-01	13:22	Highway 2, Bainville, MT	D Lambert	OP		400	UNL	20.663	4.659	96.27		-3.78	92.49	-6.82
07-06	09:22	Highway 2, Bainville, MT	D Lambert	OP		100	UNL	24.557	4.599	112.94		-4.49	108.45	-8.10
07-07	13:49	Highway 2, Bainville, MT	D Lambert	IP		300	DSL	10.968	5.659	62.07		-2.67	59.40	-3.26
07-13	14:38	Highway 2, Bainville, MT	D Lambert	IP		300	DSL	11.803	5.699	67.27		-2.87	64.40	-3.51
07-15	13:42	Highway 2, Bainville, MT	D Lambert	OP		100	UNL	18.904	4.499	85.05		-3.46	81.59	-6.24
07-22	10:52	Highway 2, Bainville, MT	D Lambert	OP		300	DSL	8.148	5.499	44.81		-1.98	42.83	-2.42
07-27	08:49	Highway 2, Bainville, MT	D Lambert	OP		100	UNL	19.892	4.199	83.53		-3.64	79.89	-6.56
		PERIOD TOTALS				*****		114.935		551.94		-22.89	529.05	-36.91
		YTD TOTALS				*****		674.759		2,852.70		-137.68	2,715.02	-212.78
		PERIOD AVG: PPU				*****			4.802	*****				
		YTD AVG: PPU				*****			4.228	*****				
***** TO ENSURE MORE ACCURATE MILEAGE REPORTING, VEHICLE DISTANCE STATISTICS ARE NOT CALCULATED WHEN KEY ODOMETER READINGS ARE NOT WITHIN AN ACCEPTABLE RANGE.														

Transaction and Fee legend can be found on the last page of this report.



ULTIMATE PARENT ACCOUNT:
State of Montana

REPORT FOR:
Town of Bainville
0496-00-358814-2
JUL-01-2022 TO JUL-31-2022

PAGE 3

Purchase Activity Report

CARD NUMBER		CARD EMBOSSING	VEHICLE/ASSET IDENTIFIER	VEHICLE DESCRIPTION		PLATE (ST)		VIN		DEPARTMENT				
045500112672169946		UNIT 300-PW		GMC Denali						Public Works				
DATE MM-DD	TIME	SITE ADDRESS		PROMPT INFO	TRAN CODE	ODOM.	PROD	UNITS	COST/ UNIT	FUEL \$	OTHER \$	EXEMPT TAX	NET \$	REPORTED TAX
06-30 07-12 07-21	10:04	PREVIOUS ODOMETER				100								
	13:24	Highway 2, Bainville, MT		L Lambert	OP	300	UNL	10.835	4.799	52.00		-1.98	50.02	-3.52
	15:08	Highway 2, Bainville, MT		L Lambert	OP	300	UNL	11.837	4.659	55.15		-2.17	52.98	-3.91
		Highway 2, Bainville, MT		L Lambert	OP	300	UNL	11.368	4.399	50.01		-2.08	47.93	-3.75
		PERIOD TOTALS				200		34.040		157.16		-6.23	150.93	-11.18
		YTD TOTALS				*****		318.649		1,276.95		-60.66	1,216.29	-102.55
		PERIOD AVGS: DPU, PPU, CPD				5.88			4.617	0.79				
		YTD AVG: PPU				*****			4.007	*****				
	***** TO ENSURE MORE ACCURATE MILEAGE REPORTING, VEHICLE DISTANCE STATISTICS ARE NOT CALCULATED WHEN KEY ODOMETER READINGS ARE NOT WITHIN AN ACCEPTABLE RANGE.													
			DEPARTMENT TOTALS FOR: Public Works											
		TOTAL FUEL - PERIOD						148.975	4.760	709.10		-29.12	679.98	-48.09
		YTD						993.408	4.157	4,129.65		-198.34	3,931.31	-315.33
		TOTAL PURCHASES - PERIOD						148.975		709.10		-29.12	679.98	-48.09
		YTD						993.408		4,129.65		-198.34	3,931.31	-315.33

Transaction and Fee legend can be found on the last page of this report.



ULTIMATE PARENT ACCOUNT:
State of Montana

REPORT FOR:
Town of Bainville
0496-00-358814-2
JUL-01-2022 TO JUL-31-2022

PAGE 4
END OF REPORT

Purchase Activity Report

CARD NUMBER		CARD EMBOSSING	VEHICLE/ASSET IDENTIFIER	VEHICLE DESCRIPTION	PLATE (ST)		VIN		DEPARTMENT						
045500113084843045		UNRESTRICTED							Unassigned						
DATE MM-DD	TIME	SITE ADDRESS		PROMPT INFO	TRAN CODE	ODOM.	PROD	UNITS	COST/ UNIT	FUEL \$	OTHER \$	EXEMPT TAX	NET \$	REPORTED TAX	
07-21	11:24	PREVIOUS ODOMETER Highway 2, Bainville, MT		L Lambert	IP	400	100	OTH	2.000	11.190		22.38		22.38	
		PERIOD TOTALS				*****					22.38		22.38		
		YTD TOTALS				*****					68.25		68.25		
		PERIOD AVG: PPU				*****				*****					
		YTD AVG: PPU				*****				*****					
		***** TO ENSURE MORE ACCURATE MILEAGE REPORTING, VEHICLE DISTANCE STATISTICS ARE NOT CALCULATED WHEN KEY ODOMETER READINGS ARE NOT WITHIN AN ACCEPTABLE RANGE.													
		DEPARTMENT TOTALS FOR: Unassigned													
		TOTAL NON-FUEL - PERIOD										22.38		22.38	
		YTD										68.25		68.25	

Transaction and Fee legend can be found on the last page of this report.



Purchase Activity Report - Codes Legend

TRANSACTION CODES:	FEE CODES:
AD = Adjustment CL = Cardlock CP = Contract Pricing EN = Enhanced Merchant Network IP = Indoor Payment Terminal MF = Mobile Fueling MN = Manual OP = Outdoor Payment Terminal PS = Private Site TP = Transponder TR = Transaction Reversal	CCF = Currency Conversion Fee EVF = Electric Vehicle Fee PSF = Private Site Fee TSF = Truck Stop Fee CBF = Cash Back Fee ONF = Out of Network Fee

Please note not all codes will be applicable for your account.

1000 GENERAL

Account	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
410000 General Government						
410100 Legislative Services	90.00	180.00	1,547.00	1,547.00	1,367.00	12 %
410363 JUDICIAL SERVICES	150.00	300.00	1,650.00	1,650.00	1,350.00	18 %
410500 Financial Services	767.02	11,053.24	74,006.00	74,006.00	62,952.76	15 %
410530 Auditing	0.00	3,400.00	0.00	0.00	-3,400.00	*** %
411130 COUNSELING SERVICES	500.00	1,419.00	6,850.00	6,850.00	5,431.00	21 %
411200 Facilities Administration	114.86	397.49	5,890.00	5,890.00	5,492.51	7 %
Account Group Total:	1,621.88	16,749.73	89,943.00	89,943.00	73,193.27	19 %
420000 Public Safety						
420100 Law Enforcement Services	833.33	1,666.66	9,167.00	9,167.00	7,500.34	18 %
420440 FIRE PREVENTION	1,373.72	1,403.72	5,307.00	5,307.00	3,903.28	26 %
Account Group Total:	2,207.05	3,070.38	14,474.00	14,474.00	11,403.62	21 %
430000 Public Works						
430240 Road & Street Maintenance	696.70	696.70	24,652.00	24,652.00	23,955.30	3 %
430263 Street Lighting	530.02	1,063.34	6,165.00	6,165.00	5,101.66	17 %
430900 Cemetery Services	20.77	44.40	601.00	601.00	556.60	7 %
431100 Weed Control	0.00	0.00	204.00	204.00	204.00	0 %
Account Group Total:	1,247.49	1,804.44	31,622.00	31,622.00	29,817.56	6 %
440000 Public Health						
440700 Insect & Pest Control	457.21	457.21	0.00	0.00	-457.21	*** %
Account Group Total:	457.21	457.21	0.00	0.00	-457.21	*** %
460000 Culture and Recreation						
460400 Parks and Recreation Services	26.84	74.53	1,501.00	1,501.00	1,426.47	5 %
Account Group Total:	26.84	74.53	1,501.00	1,501.00	1,426.47	5 %
Fund Total:	5,560.47	22,156.29	137,540.00	137,540.00	115,383.71	16 %

2230 Ambulance

Account	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
420000 Public Safety	0.00	0.00	3,017.00	3,017.00	3,017.00	0 %
420000 Public Safety	0.00	0.00	3,017.00	3,017.00	3,017.00	0 %
Account Group Total:	0.00	0.00	3,017.00	3,017.00	3,017.00	0 %
Fund Total:						

2386 Oil Well Fund

Account	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
510000 Miscellaneous						
510300 Other Unallocated Costs	80.81	166.07	2,205.00	2,205.00	2,038.93	8 %
Account Group Total:	80.81	166.07	2,205.00	2,205.00	2,038.93	8 %
Fund Total:	80.81	166.07	2,205.00	2,205.00	2,038.93	8 %

2810 POLICE RESERVE TRAINING

Account	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
420000 Public Safety	1,200.00	1,200.00	3,096.00	3,096.00	1,896.00	39 %
420100 Law Enforcement Services	1,200.00	1,200.00	3,096.00	3,096.00	1,896.00	39 %
Account Group Total:	1,200.00	1,200.00	3,096.00	3,096.00	1,896.00	39 %
Fund Total:						

2820 GAS TAX

Account	Committed		Committed YTD	Original		Current	Available	
	Current Month			Appropriation			Appropriation	%
430000 Public Works	22.32		44.52	4,744.00		4,744.00	4,699.48	1 %
430200 Road & Street Services	22.32		44.52	4,744.00		4,744.00	4,699.48	1 %
Account Group Total:	22.32		44.52	4,744.00		4,744.00	4,699.48	1 %
Fund Total:								

2821 Gas Tax--HB#473 BARSAA

Account	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
430000 Public Works						
430200 Road & Street Services						
Account Group Total:	597.25	597.25	11,251.00	11,251.00	10,653.75	5 %
Fund Total:	597.25	597.25	11,251.00	11,251.00	10,653.75	5 %

5210 WATER

Account	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
430000 Public Works						
430510 ADMINISTRATION	75.20	337.39	5,034.00	5,034.00	4,696.61	7 %
430530 Source of Supply & Pumping	7,031.58	14,172.66	60,789.00	60,789.00	46,616.34	23 %
430540 Purification and Treatment	0.00	0.00	48,789.00	789.00	789.00	0 %
430550 Transmission & Distribution	550.93	2,632.29	48,161.00	48,161.00	45,528.71	5 %
430630 Collection & Transmission	0.00	4,866.02	28,281.00	28,281.00	23,414.98	17 %
Account Group Total:	7,657.71	22,008.36	143,054.00	143,054.00	121,045.64	15 %
490000 Debt Service						
490000 Debt Service	0.00	23,987.50	48,613.00	48,613.00	24,625.50	49 %
Account Group Total:	0.00	23,987.50	48,613.00	48,613.00	24,625.50	49 %
Fund Total:	7,657.71	45,995.86	191,667.00	191,667.00	145,671.14	24 %

5310 SEWER

Account	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
430000 Public Works						
430610 SEWER ADMINISTRATION		236.90	1,419.00	1,419.00	1,182.10	17 %
430630 Collection & Transmision	0.00	6,487.23	28,331.00	28,331.00	21,843.77	23 %
430640 Treatment and Disposal	1,048.23	178.85	4,876.00	4,876.00	4,697.15	4 %
Account Group Total:	90.30					
	1,138.53	6,902.98	34,626.00	34,626.00	27,723.02	20 %
490000 Debt Service						
490000 Debt Service	1,404.00	2,808.00	16,848.00	16,848.00	14,040.00	17 %
Account Group Total:	1,404.00	2,808.00	16,848.00	16,848.00	14,040.00	17 %
Fund Total:	2,542.53	9,710.98	51,474.00	51,474.00	41,763.02	19 %

5410 SOLID WASTE

Account	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
430000 Public Works						
430810 GARBAGE ADMINISTRATION						
430830 Collection	0.00	0.00	978.00	978.00	978.00	0 %
	5,813.40	12,821.92	52,613.00	52,613.00	39,791.08	24 %
Account Group Total:	5,813.40	12,821.92	53,591.00	53,591.00	40,769.08	24 %
Fund Total:	5,813.40	12,821.92	53,591.00	53,591.00	40,769.08	24 %
Grand Total:	23,474.49	92,692.89	458,585.00	458,585.00	365,892.11	20 %

Date: 8/2/2022
Time: 02:38 PM
Page 1 of 1

Roosevelt County Justice Court 2
Citations by Agency
Justice
All Case Types
From 7/1/2022 to 7/29/2022
All Revisions, All Statutes Selected

User: PPURVIS

Agency: Bainville Police Department

Finding:	Bond Forfeited				
Citation	Issued	Charge	Plea	Fine	Case
A32076	7/4/2022	8.04.070	Bond Forfeiture	50.00	TK-755-2022-0000150
		Control of Pets			
		Officer: Baker, Jason, BVDP			

Finding Totals:	Bond Forfeited	Citations:	1	Fines:	50.00
Totals for:	Bainville Police Department	Citations:	1	Fines:	50.00
Report totals:		All Citations:	1	Fines:	50.00

Your report for July!

Service	Total Amount	Usage
WATER	12796.42	1203720
SEWER	6527.87	405760
GARBAGE	4930.00	
Grand Totals:	24254.29	1609480

UTILITY BILLING SYSTEM Report ID: 1026

TOWN OF BAINVILLE

BILLING JOURNAL SUMMARY

For AP and Year 7 - 2022

14:15:36 - 08/01/2022

JV NUMBER

Fund	Account	Debit Amount	Credit Amount
JV: UB			
5210	122000	12796.42	
5210	343021		12796.42
	Subtotal of Charges for Fund 5210:	12796.42	12796.42
5310	122000	6527.87	
5310	343031		6527.87
	Subtotal of Charges for Fund 5310:	6527.87	6527.87
5410	122000	4930.00	
5410	343041		4930.00
	Subtotal of Charges for Fund 5410:	4930.00	4930.00
	Total Debits and Credits:	24254.29	24254.29
Net Charges:	24254.29		

Draft: 08/03/22
RESOLUTION NUMBER XXX

A resolution of the Bainville Town Council declaring certain Town of Bainville property as surplus and authorizing its disposal.

WHEREAS, the following items of Town owned property have served their useful life for the Town of Bainville's purposes and needs and are no longer being used or operated by the Town; and

WHEREAS, the Town does not anticipate using or operating said property at any time in the future; and

WHEREAS, Section 7-8-4201, M.C.A.(2011) provides that:

7-8-4201. Disposal or lease of municipal property.

- (1) Subject to the provisions of subsection the city or town council may sell, dispose of, donate, or lease any property belonging to the city or town.
- (2) (a) Except for property described in subsection (3), the lease, donation, or transfer must be made by an ordinance or resolution passed by a two-thirds vote of all the members of the council.
(b) Except for property acquired by tax deed or property described in subsection (3), if the property is held in trust for a specific purpose, the sale or lease must be approved by a majority vote of the electors of the municipality voting at an election called for that purpose. The election must be held in accordance with Title 13, chapter 1, part 4
- (3) If a city or town owns property containing a historically significant building or monument, the city or town may sell or give the property to nonprofit organizations or groups that agree to restore or preserve the property. The contract for the transfer of the property must contain a provision that:
(a) requires the property to be preserved in its present or restored state upon any subsequent transfer give the property to nonprofit organizations or groups that agree to restore or preserve and
(b) provides for the reversion of the property to the city or town for noncompliance with conditions attached to the transfer.
- (4) This section may not be construed to abrogate the power of the board of park commissioners to lease all lands owned by the city that were acquired for parks within the limitations prescribed by 7-16-4223.
- (5) A city or town may donate land or sell the land at a reduced price to a corporation for the purpose of constructing:
(a) a multifamily housing development operated by the corporation for low-income housing;
(b) single-family houses. Upon completion of a house, the corporation shall sell the property to a low-income person who meets the eligibility requirements of the corporation. Once the sale is completed, the property becomes subject to taxation.
(c) improvements to real property or modifying, altering, or repairing improvements to real property that will enable the corporation, subject to the restrictions of Article X, section 6, of the Montana constitution, to pursue purposes specified in the articles of incorporation of the corporation, including the sale, lease, rental, or other use of the donated land and improvements.
- (6) Land that is transferred pursuant to subsection (5) must be used to permanently provide low-income housing. The transfer of the property may contain a reversionary clause to reflect this condition

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF BAINVILLE, MONTANA, that the following Town property is approved for sale, lease, transfer or disposal:

YR Make	VIN
---------	-----

2002 Ambulance Ford Wheeled Coach	1FDXE45F32HA54672
Red Huskee Lawnmower	
6 used 18" Culverts	

AND BE IT FURTHER RESOLVED BY THE COUNCIL OF THE SAID TOWN OF BAINVILLE, MONTANA, that if any property is sold to other than a county or political subdivision, bids will be taken pursuant to 7-5-4307 MCA;

AND BE IT FURTHER RESOLVED BY THE COUNCIL OF THE SAID TOWN OF BAINVILLE, MONTANA, that if any property is sold or transferred to a county or political subdivision, the sale or transfer shall be subject to provisions of Section 7-8-101 MCA.

PASSED AND ADOPTED this 8th day of August, 2022

ATTEST:

APPROVED:

Nikki Rogers, CMC CMMC
Town Clerk

Toby Romo
Mayor

RESOLUTION NUMBER XXX

A RESOLUTION OF THE TOWN OF BAINVILLE, MONTANA, ADOPTING FISCAL YEAR 2022-2023 PRELIMINARY BUDGET AND SET THE PUBLIC HEARING FOR SEPTEMBER 12, 2022.

WHEREAS, the Town of Bainville will meet to discuss and hold said meetings in accordance with MCA 7-6-4021; and

WHEREAS, the Council is in the process of reviewing the preliminary budget for Fiscal Year 2022-2023; and

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF BAINVILLE THAT:

The Town Council approve the preliminary budget to allow for revenue and expenditure postings beginning July 1st, 2022.

PASSED by the Town Council and APPROVED this 8th of July, 2022.

Toby Romo,
Mayor

ATTEST:

Nikki Rogers, CMC-CMMC
Clerk-Treasurer

Draft dated: 07/18/22
RESOLUTION NUMBER XXX

A Resolution of the Town of Bainville to commit general Tax Revenues to the Capital Projects fund

WHEREAS, The Town of Bainville allocates general tax revenues for expenditure on capital funds; and,

WHEREAS, The Town of Bainville is required by law to prepare financial statements in accordance with Generally Accepted Accounting Principles (GAAP) and in conformity with such, wishes to continue to allocate these general revenue sources and report the activity of the specific purpose in capital project fund.

NOW THEREFORE BE IT RESOLVED that Town Council of Bainville commits allocated general tax revenues for expenditure on the specific purpose of the capital project fund;

BE IT FURTHER RESOLVED, The specific amount formally committed will be determined by the Clerk/Treasurer by means of the following: (1) Review of fund balances as of June 30th each year, (2) determination of the necessary cash reserves to be maintained in each fund, and (3) determination of whether excess fund balances will be retained in the funds to committed resources for the specific purpose or will be transferred to the General fund or funds with like purposes.

PASSED AND ADOPTED this ___ day of _____, 202__.

ATTEST:

APPROVED:

Nikki Rogers, CMC-CMMC
City Clerk

Toby Romo
Mayor

(SEAL)

Resolution Number XXX

A Resolution of the Bainville Town Council for requesting distribution of Bridge and Road Safety and Accountability (BaRSAA) program funds

WHEREAS, the Bridge and Road Safety and Accountability Account (BaRSAA) requires the Montana Department of Transportation to allocate accrued funds to cities, towns, counties, and consolidated city-county governments for construction, reconstruction, maintenance, and repair of rural roads, city or town streets and alleys, bridges, or roads and streets that the city, town, county, or consolidated city-county government has the responsibility to maintain; and,

WHEREAS, a city, town, county, or consolidated city-county government that requests funds under the Bridge and Road Safety and Accountability Account must match each \$20 requested with \$1 of local government matching funds; and,

WHEREAS, a city, town, county, or consolidated city-county government requesting distribution of allocated funds may make such a request to the Department of Transportation between March 1 and November 1 of the year the funds were allocated; and,

WHEREAS, the project(s) to be funded is Maintenance and Repair of the Town of Bainville Streets FY 2022-2023 (Exhibit A) ; and,

WHEREAS, the local match of \$784.63 for the allocated funds has been budgeted from Town of Bainville's General Fund.

THEREFORE, NOW BE IT RESOLVED THAT:

1. The Town of Bainville requests distribution of its share of the allocated Bridge and Road Safety and Accountability funds to be used for the projects identified herein.
2. That the Council hereby empowers and authorizes the Mayor or other staff to execute such further documents as may be necessary to facilitate the distribution of said funds.

Passed and adopted by the Town Council of the Town of Bainville, this 8th day of August, 2022.

ATTEST:

MAYOR:

Nikki Rogers, CMC-CMMC
Clerk-Treasurer

Toby Romo,
Mayor

Exhibit A

Calendar Year: 2022		
Project Name: Maintenance and repair Bainville Streets		FY 2022-23
Projected Costs:		
Gravel	20	600.00/load delivered
		\$ 12,000.00
Scoria	7	600.00/load delivered
		\$ 4,200.00
Supplies:		
		Misc Supplies
		\$ 300.00
		Total Project Costs:
		\$ 16,500.00
Total Allocation for FY 22-23		\$ 15,692.66
Total Town Match		\$ 784.63

Toby Romo
Office of the Mayor
~~Dennis Portra~~
(406) 769-2621

Town of Bainville

PO Box 92
Bainville, MT 59212
townofbainville@live.com

Office Use Only:
Permit # _____

Councilmen
~~Matt Giese, Scott Ross~~
Town Clerk Nikki Rogers, CMC

Application for Special Use Permit

Date: 8-2-2022

\$25.00 permit fee _____
paid/method

Name of Applicant: Danielle Romo Phone number: 406-769-7778

Mailing Address: 671 US Hwy 2 Bainville, MT 59212

Purpose of Permit: Birthday Party in the Park September 3, 2022

Location of Building/or Land: Somard Park 4pm - 7pm

Legal Description: Lot _____ Block _____ Addition: _____

The following information is to be provided with this application before a Special Use Permit may be obtained.

1. Site plan: plan should show:

- A. _____ Property Lines, show location of pins
- B. _____ Street & Alley right-of-way
- C. _____ Exterior dimensions of building
- D. _____ Set backs (distances) from property lines to building roof overhang

2. Contractor:

- A. Proof of Montana License Yes _____ No _____
- B. Proof of Liability Insurance Yes _____ No _____
- C. Proof of Worker's Compensation Coverage Yes _____ No _____
- D. State Plumber Permit (required) Yes _____ No _____
- E. State Electrical Permit (required) Yes _____ No _____

F. As the Licensee/Permittee, it is your responsibility to ask for the above items; if the contractor does not have the above insurances or permits, you become responsible for "on the job" accidents.

3. Sanitary Sewer & Water Service:

- A. Will this connection require a water connection? Yes _____ No _____
- B. Will this connection require a sewer connection? Yes _____ No _____

If yes to sewer connection, impact fee of \$7030.00 plus 5% admin fee of \$351.50 per unit required before approval of permit.

4. Flood Zone:

- A. Is this site in a flood zone? Yes _____ No _____

5. Review: Review by the Bainville Town Council is required and approval is in their sole discretion.

- A. All projects are subject to inspection by Town designated representative.

6. Non-Discrimination: The undersigned, either as an individual or on behalf of a group or organization, hereby agrees that this facility shall not be used in any manner that would discriminate against any person or persons on the basis of sex, marital status, age, physical or mental handicap, race, creed, religion, color, or national origin.

7. Indemnification / Insurance: The "Lessee" shall indemnify the TOWN and hold it harmless from and against all claims, damages, losses and expenses arising out of or resulting from the "Lessee" acts, negligent acts or omissions or those of a sub-contractor, agent or anyone directly or indirectly employed by or volunteering for the "Lessee". The "Lessee" shall provide proof of \$1 million liability insurance naming the TOWN as an additionally insured party during the event, to the Town of Bainville before the Town representative shall sign this agreement.

8. Right of Inspection: The TOWN shall have the right to inspect the premises at all times during the term of this Lease. Items not meeting the terms of this lease will be called to the attention of the _____ (group representative).

9. **Breach:** Should this agreement be violated, a notice thereof in writing shall be issued; and if said breach is not corrected within seven (7) working days of said notice, this agreement may be terminated at the option of the Party wronged without further notice. This clause shall not necessitate the termination of this agreement, nor shall it prevent the issuance of any other remedy at law or in equity.
10. **Attorney's Fees and Costs:** In the event it becomes necessary for either Party to this Agreement to retain an attorney to enforce any of the terms or conditions of the Agreement, then the prevailing Party shall be entitled to a reasonable attorney's fee and costs.
11. **Amendments and Modification:** The parties hereby agree that any amendments or modifications to this agreement or any provisions herein shall be made in writing and executed in the same manner as the original document and shall, after execution, become a part of this agreement

Signature Danielle Romo
Licensee/Permit Applicant

Start and Completion date 8-2-2022

9/3/2022

Mayor: _____

Permit # _____

Councilpersons: _____

approved: _____
Yes/no, date

denied: _____
Yes/no, date

Permits will not be approved until fees are paid.