



**Bainville Town Council Meeting**  
**City Office**  
211 Clark Ave. East  
**Tuesday October 11, 2022 at 7:00 PM**

**I. Call Meeting to Order**

**II. Pledge of Allegiance**

**III. Roll Call—Establish a quorum**

\_\_\_ Mayor, Toby Romo

\_\_\_ Councilperson, Nick Tester

\_\_\_ Councilperson, Carol Rasmussen

\_\_\_ Councilperson, Will Rathbun

**IV. Approval of Agenda**

**V. Approval of regular meeting minutes dated September 12, 2022.**

**VI. Approval of special meeting minutes dated September 26, 2022.**

**VII. Treasurers Report**

- a. Cash Balance Report
- b. Bank Reconciliation Report
- c. YTD Expense vs Budget
- d. YTD Revenue vs Budget
- e. Receipts from Utility Billing for August 2022.
- f. Review delinquent accounts.
- g. Approve claims with checks dated October 11, 2022.
- h. Approve JV and Payroll slips in the amount of \$9,967.05.
- i. Approve mayor to sign October payroll checks.
- j. Clerks report on MLCT Conference.

**VIII. Public Comments or Formal Complaints on items not on agenda.**

**IX. Department or Committee Reports**

**A. Public Works/Fire Chief Report:**

- Report on Water Audit findings.
- 4 Way stop signs installed at Rhea Ave. & Tubman St.
- 4 Way stop signs installed at Flynn Ave. & 1<sup>st</sup> St.
- Water Line Replacement Project Update.

**B. Roosevelt County Sheriff's Department Update.**

1. Citations—None

**C. Local Emergency Planning Committee Update.**

**D. Sewer Impact Fee Committee Report.**

**X. Public Hearing**

- A. Resolution—** A resolution providing an amendment of the Fiscal Year 2021-2022 budget to acknowledge amending expenditures exceeding the original appropriations.

**XI. Old Business**

**XII. New Business**

- A. Approve FY22 Annual Financial Report.
- B. Approval of Management Discussion and Analysis for FY2022.
- C. Appointment of committee member to Sewer Impact Fee Committee.
- D. Discuss the hook up fee for Sewer and Water
  - a. Review the process of implementing a fee. Draft an Ordinance changing 4.02.040 Connection Fee in Sewer Connection Regulations and creating a similar section in the Water Regulations
- E. **Resolution**—Adopt a resolution to cancel outstanding municipal warrants.
- F. Building Permits:
  - 1. Pat Wilson—Extension of Building Permit 325
  - 2.
- G. Financial Report:
  - a. FY22 Annual Financial Report by Chet McLean is completed.
  - b. FY22 Budget has been turned into the state.
  - c. FY23 Budget has been turned into the state on time.
  - d. Bob Denning has sent a request for information for the FY2022 audit.

### **XIII. Adjourn**

\*\*\*Next Regular Meeting will be Monday, November 14, 2022, 7:00pm. City Office\*\*\*