

Swearing in ceremony will take place prior to the meeting at 6:50 PM

Note: Meeting will be also available through GoTo Meeting.

Log in information will be provided at the bottom of the agenda.

**Formal Agenda
Bainville Town Council Meeting
Town Hall
211 Clark Avenue East
Monday, March 8, 2021 at 7:00 PM**

I. Call to Order

II. Pledge of Allegiance

III. Roll Call—Establish a quorum

___ Mayor, Dennis Portra

___ Councilman, Ron Butikofer

___ Councilman, Travis Wills

___ Councilman, Matt Giese

IV. Approve Agenda

V. Approval of Minutes dated February 8, 2021

[Recommended Motion: I move to approve the minutes dated February 8, 2021 as submitted/corrected.]

VI. Public Comments or Formal Complaints on items not on agenda.

VII. Department or Committee Reports

A. Public Works Report:

B. Roosevelt County Sheriff's Department Update

C. Court Report

D. Legal Issues

1. Discussion on a quiet title for the Dorothy Crawley property—Attorney Hennessy

E. Policy/Ordinance Review

F. Local Emergency Planning Committee

Next LEPC meeting: March 9, 2021 at 2:00 PM

VIII. Old Business

A. Discuss update on a medical marijuana dispensary.

IX. New Business

A. New Permits: None

B. Discuss appointing a new council member to fill Travis Will's remaining term.

C. Approve and authorize the Con's Weed Control Service of Sidney for spraying Simard Park on recommendation from Greener by the Yard in the amount of \$319.00.

D. Financial Review is due June 30, 2021. A proposal from Denning, Downey & Associates, P.C. will do the review in the amount of \$3,400.

E. Letter from Nemont in regard to NemonTVision.

F. Update from the clerk's office:

- Summer Employment ad and applications are now available for the public.
- Dog License tags have arrived but would like to start licensing in April in order to give the office time to get a system in place.
- Clean Up letters will go out March 15, 2021 to all property owners.
- Cares Relief Fund has reimbursed the Town of Bainville \$2,417

G. Treasurer's Report:

- Approve claims with checks dated March 8, 2021 in the amount of \$
- Approve JV, UB Vouchers, and Payroll slips in the amount of \$
- Review delinquent accounts
- Financial Update with Valli

X. Adjourn

Next Meeting will tentatively be April 12, 2021

Join us virtually:

Regular Town Council Meeting

Mon, Mar 8, 2021 7:00 PM - 9:00 PM (MST)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/144590701>

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

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**Regular Meeting Minutes of February 8, 2021
Bainville Town Council**

The Regular meeting of the Bainville Town Council was called to order at 7:00 p.m. by Mayor Dennis Portra at the Bainville Town Hall, 211 Clark Avenue East. Present were: Ron Butikofer, Dennis Portra and Travis Wills. A **quorum** was established. Also present were Clerk, Nikki Rogers; City Attorney, Greg Hennessey; Public Works Director, Lyle Lambert was absent. Guests included: .

Ron Butikofer moved to approve the agenda as submitted. Travis Wills seconded the motion. All voted in favor and motion carried.

Ron Butikofer moved to approve the minutes dated January 9, 2021 as submitted. Travis Wills seconded the motion. All voted in favor and motion carried.

Public Comment--None

Public Works Report-None

Roosevelt County Sheriff's Department Update-None

Court Report-None

Legal Issue—No new update

1. Discussion on a quiet title for the Dorothy Crawley property—Attorney Hennessey

Policy/Ordinance Review--None

Local Emergency Planning Committee—Cancelled

Old Business

- A. Discussion on proposing a new survey to the Town

- Review Final Survey and Letter
- Timeline for responses

Clerk Rogers proposed the final survey and letter to the Mayor and Council. No new changes were made. Surveys will be due March 31, 2021. A review will happen in April or May at the council meetings.

- B. Discuss update on a medical marijuana dispensary

The Mayor and Council discussed this idea and thought a question should be added to the survey above.

New Business

- A. New Permits: None
- B. Approve and authorize the Mayor to sign a new contract with Bowker Sanitation revising the term of the contract.

Clerk Rogers asked the council authorize the Mayor to sign a new contract with Bowker Sanitation revising the term to a 5 year contract. The Council discussed the idea but only wish to keep it on a yearly basis. Ron Butikofer moved to approve and authorize the Mayor to sign a new contract with Bowker Sanitation revising the term of the contract for 1 year. Travis seconded the motion. All voted in favor and motion carried.

- C. Select a new council President—By council consensus Ron Butikofer will be the next Council President.
- D. Discuss appointing a new council member to fill Chuck Hyatt's remaining term.

Mayor and Council would like to thank Chuck Hyatt for his service on the council. Dennis would like to appoint Matt Giese to fill his spot. Ron Butikofer mentioned Dana Salivar for the slot. A vote of the council Matt Giese received 2 votes and Dana Salavar received 1 vote. Travis Will moved to ask Mr. Giese to fill Chuck's remaining term. Dennis Portra seconded the motion. Travis Wills and Dennis Portra voted in favor while Ron Butikofer voted no. Motion Carried.

E. Discuss a budget timeline for FY 21-22

Clerk Rogers would like to discuss the timeline of the budget and asked the council for some input on how they would like to review the budget. The first meeting will be the 3rd Monday in March.

F. Discuss Summer Help Recruitment and Timeline

Clerk Rogers asked the council if she can start advertising for the summer help. Council and Mayor discussed this and would like the recruitment to be done by May.

G. Treasurer's Report:

- Approve claims with checks dated February 8, 2021 in the amount of \$21,289.73
- Approve JV, UB Vouchers, and Payroll slips in the amount of \$8,833.22
- Review delinquent accounts
- Financial Update with Valli

Ron Butikofer moved to accept the Treasurer's report. Travis Wills seconded the motion. All voted in favor.

Ron Butikofer moved to adjourn the meeting at 8:00 PM. Travis Wills seconded motion. All voted in favor and motion carried.

Attest:

Approved By:

Nikki Rogers, CMC
Clerk-Treasurer

Dennis Portra
Mayor

**Greener By The Yard
P.O. Box 261
Culbertson, MT 59218
406-787-5765 home
406-790-0888 cell**

2021 Lawn Spray Season

Dear Greener By The Yard Customer:

We hope you are enjoying our mild winter so far. We are beginning to think about spring. Some recent health issues have forced us to make some decisions about the coming spring. Alan has had his second shoulder surgery now, and for this reason we are unable to continue with the lawn spray business.

But the good news is that Con's Weed Control out of Sidney has purchased our equipment and inventory. Con Donovan is the guy who helped us get started 16 years ago. Con's Weed Control would like to continue to serve our customers. They have well over 20 years in this business. We will be supporting Con's Weed Control for all of our lawn care needs.

Thank you for the opportunity to serve you. We sincerely appreciated your business and your support.

Alan and Raedelle Aspenlieder



P.O. Box 1567 · Sidney, MT 59270 - (406) 488-7422 - donvan@midrivers.com

February 15, 2021

Town of Bainville
PO Box 92
Bainville, MT 59212

Dear Town of Bainville:

2021 Lawn Spray Season Signup

Greetings from Con & Lynn Donovan!

As Al stated in his letter, Con's Weed Control Service has been involved with lawn care weed and fertilization spraying for many years. We enjoy what we do and feel like we have a great work crew. We have met a lot of really good people over this time as well.

Below you will find your choice of options for the upcoming season. Both spray plans contain quality ornamental turf grade nutrients and weed control products. Please note that we have left the lawn spraying prices just as they were from Al. Our plan is to begin spraying the Culbertson area lawns near May 15th.

We are offering the option to sign-up for our core aeration service. The benefits of core aeration are: reduced soil compaction; improved fertilizer and water uptake and use; enhanced seeding results; reduced water runoff and standing water; improved air exchange between soil and atmosphere and encourages stronger turf grass root development. See sign-up below for pricing.

If you choose to pre-pay for the 2021 season you will save approximately 5% when paid by March 31, 2021. Payment by credit card is available. If you wish to use this method to pay, please fill out the form on the back. Should you have any questions or concerns please feel free to call 488-7422 and we will be happy to assist you. We look forward to the opportunity to earn your trust.

****If you do not return your sign-up letter, you will not be on a spray plan****

Sign and Return the bottom form by March 31, 2021

Choose Options Below:

Pre-Pay Option:

I wish to prepay and save approximately 5%.
My payment is enclosed.

OR

Bill Me Option:

I prefer to be billed after each spray application.

- Pre-Paid 2 Spray Plan discounted price:
\$159.50 X 2 = **\$319**
- Pre-Paid 3 Spray Plan discounted price:
\$159.50 X 3 = **\$478.50**
- Pre-Paid Core Aeration price: **\$212.25**

- Each application will cost **\$168**
- Aeration cost **\$223.50**

Please provide your email address and phone number for contact purposes.

Town of Bainville - Park / Bainville _____

(Signature)

Con's Weed Control Service, Inc. - 2021 Spray Season – Please return signup form by **March 31, 2021**



P.O. Box 1567 · Sidney, MT · 59270 · (406) 488-7422 · donvan@midrivers.com

Basic Lawn Care Tips

- Cut and bag the 1st clipping. It should be cut short.
- **Do not use herbicide treated lawn clippings as a garden or flowerbed mulch because desirable plants may wilt or die.**
- Sharpen mower blade(s) regularly.
- Raise mowing height to 3" for the remainder of the season. Mulch or bag as preferred.
- Water on a consistent basis. Your lawn needs approximately 1" of water per week. If your lawn needs moisture before we arrive for your first spray please water as needed.
- Maintain a regular feeding program. We recommend our 3 spray plan as a minimum. Proper nutrients enhance turf vigor, help reduce weed problems and help your lawn during weather extremes.
- Mowing may take place once the applied product is dry.

Other Services Offered

Core Aeration Service

- Improve turf vigor
- Improve water intake
- Improve nutrient uptake
- Reduce soil compaction
- Enhance seeding results
- Encourage stronger root development
- Improve air exchange for soil

Tree Health Care

- Disease control
- Deep root fertilizer
- Insect control
- Encourages new leaf/needle growth
- Foliar fertilization application

Denning, Downey & Associates, P.C.
CERTIFIED PUBLIC ACCOUNTANTS

P.O. Box 1957, Kalispell, MT 59903-1957
(406) 756-6879 • FAX (406) 257-7879 • E-Mail dda@ddaudit.com
Robert K. Denning, CPA, CGFM, CFF, CITP

March 1, 2021

Town of Bainville
Nikki Rogers
PO Box 92
Bainville, MT 59212

*Rec'd
3/5/21
Nikki*

RE: 2020 Annual Financial Review

Dear Nikki Rogers;

During our review of the Department of Administration Local Government Services website we noticed that you are in need of an Annual Financial Review for fiscal year 2020. We would love the opportunity to work with you by performing your Annual Financial Review.

Our fee for this service is \$3,400.

We would be happy to discuss your needs/concerns with you more in depth at any time. You can contact Bob Denning at any of the numbers below:

bdenning@ddaudit.com
Office 756-6879 Ext. 123
Cell 253-6208
Home 756-8095

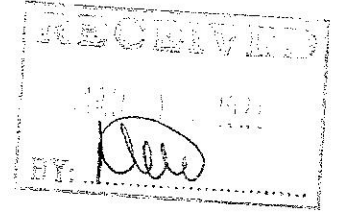
Sincerely,



Robert K. Denning, CPA, CGFM, CFF, CITP
Denning, Downey & Associates, CPAs, P.C.



February 26, 2021



Dear NemonTVision Customer:

In 2009, Nemont began offering television services. We made this investment to provide a value-added service to our existing network and give customers the option of getting all their voice, broadband, video and wireless services from a single provider.

Over the last several years, there have been significant changes in the video industry. For Nemont, video is a non-essential service and is not subsidized.

Each year, the fees that we must pay to the television content providers continues to dramatically increase. In fact, your local programming alone has increased by more than 977% since 2013. As a small provider, we simply do not have the bargaining power that the larger providers have in order to receive programming at reasonable rates. There are significant costs to maintain our core equipment to keep pace with the rapid advances in technology. Couple that with the intense competition from satellite companies and over the top programmers, and it is simply impossible to remain in the video business with our small subscriber base.

As a result of these challenges and after much discussion and analysis, Nemont will be discontinuing our video service effective **June 1, 2021**. We remain committed to providing unlimited high-speed internet, local phone and wireless service to our area. Please contact us at 406-783-2200 to disconnect your TV service before the June 1 cut-off date. Set top boxes and remotes should be returned to the nearest Nemont location after your service has been disconnected. Nemont.TV will still be available to watch as an app on your phone and streaming devices as well as the www.nemont.tv website.

With the myriad of streaming services available over the internet and a fast broadband connection from Nemont, your TV options are limitless.

Nemont will honor all discounts and bundle pricing until service is discontinued and there will be no early terminations fees should you end service before your current agreement expires. Thank you for being a dedicated and understanding customer. Please contact us if you have any questions or concerns.

Sincerely,

Your Nemont Team

Channel Lineups and Notice to Customers can be found here: <https://www.nemont.com/services/tv/>

61 Highway 13 South / PO Box 600 / Scobey, Montana 59263-0600 / (406) 783-2200 / 1 (800) 636-6680
Fax (406) 783-5283 / Email: nemont@nemont.coop

PUBLIC NOTICE:

The Bainville Town Council is accepting applications for:

Part Time Summer Mowing/Maintenance Worker

Responsibilities include: Mowing, weed-eating and general clean-up of city property, vacant lots, the boulevards and cemetery.

Requirements: Applicants must be at least 16 years old

Job application and job description are available at the Bainville Town Office at 211 Clark Avenue East or online at www.townofbainville.com

Open until filled

Town of Bainville
PO Box 92
Bainville, MT 59212
Ph: (406) 769-2621
Fax: (406) 769-2622

An Equal Opportunity Employer

Mayor, Dennis Portra
Town Clerk, Nikki Rogers, CMC
Ph: (406) 769-2621
Fax: (406) 769-2622

Town of Bainville

PO Box 92
Bainville, MT 59212
www.townofbainville.mt

Councilperson:
Travis Wills
Matt Giese
Ron Butikofer

March 15, 2021

«OwnerName»
«OwnerAddre»
«OwnerCity», «OwnerState» «OwnerZipCo»

RE: All property lots within Town Limits

Dear Property Owner;

Spring time has arrived and soon it will be summer! The Town of Bainville would like to take this opportunity to remind everyone about tidying up your property and show off what a beautiful town Bainville can be. The Heritage America Celebration will be held _____
_____. Many people from near and far away will be here to enjoy the festivities. Another reminder, it is the property owner's responsibility to mow the boulevards, culverts and ditches on your property.

According to the Bainville Town Code:

7.04.010 Accumulation of Refuse and Weeds Prohibited. It shall be unlawful for any person to allow any garbage, refuse matter, obnoxious weeds or other common nuisances that shall be deemed a health hazard or public menace to accumulate upon any premises owned or occupied by such person.

7.08.020 Cutting or Removing of Weeds Required. All persons are hereby required to remove all weeds from said premises under their control and to the center of the street or alley along, in front of or abutting on said premises and to keep the same free from weeds.

7.08.030 Failure to Comply. Whenever the growth of weeds shall become or attain such a condition as is prohibited in this chapter, the owner or occupant shall be notified to remove same and in default of this being done, said town shall remove the same and may do any other work necessary to place said premises in a condition that shall comply with this chapter and the clerk shall certify the cost of same, which cost shall become a lien upon the property.

If you have empty lots in town, please make arrangements to have them mowed before the celebration. If you have any questions, please do not hesitate to call the office or check out the town website: www.townofbainville.mt.

Thanks,

Town of Bainville

townofbainville@live.com

From: reply-to+119abe4c-94c0-4b8a-96e6-e480b1000aed@email.submittable.com on behalf of State of Montana <reply-to+119abe4c-94c0-4b8a-96e6-e480b1000aed@email.submittable.com>
Sent: Friday, February 26, 2021 11:23 AM
To: townofbainville@live.com
Subject: Application Approved for Reimbursement - Town of Bainville - Governor's Coronavirus Relief Fund

Submittable

Dear Nikki Rogers,

The Town of Bainville application for the Governor's Local Government CRF Relief Fund has been approved for \$2,417 and will be processed for payment within 7 business days.

Total adjustment of \$221 reduced overall reimbursement for ineligible costs claimed. Includes ineligible payroll costs (\$90), cost for PPE in which coupon resulted in \$0 (\$40), proration of tech support cost (\$67), and video conferencing systems payment in January (\$24)

If you have questions about your reimbursement, please contact the Department of Administration - Local Government Services Bureau at lgportalregistration@mt.gov.

Sincerely,

The State of Montana